



**Rural Municipality of East St. Paul**  
**Meeting Minutes**  
**June 25, 2024 - Planning Meeting - 05:30 PM**

**PRESENT:** Mayor Carla Devlin  
Deputy Mayor Orest Horechko  
Councillor Brian Imhoff  
Councillor Brian Duval  
Councillor Charles Posthumus

**IN ATTENDANCE:** Suzanne Ward, Chief Administrative Officer  
Kerry Pogson, A/Assistant Chief Administrative Officer  
Santan Singh, Red River Planning District  
Cara Nichols, Community Development Planner

- 1. MEETING CALLED TO ORDER**
- 2. ADOPTION OF THE AGENDA - AMENDED**
- 2.1 RESOLUTION: Adoption of the Agenda**

2024-151

Councillor Posthumus  
Councillor Imhoff

BE IT RESOLVED THAT the agenda be amended as follows.

ADD:

Item 10.4.3 Community Safety Officer Operating Agreement Amendment

Carried

- 3. OTHER BUSINESS**
- 4. CONFIRMATION OF MINUTES**
- 4.1 ~ May 28, 2024 Planning Meeting**
- 4.2 RESOLUTION: Confirmation of the Minutes**

2024-152

Councillor Duval  
Deputy Mayor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the May 28, 2024 planning meeting, be tabled to the next council meeting.

Carried

- 5. DELEGATIONS**
- 6. PUBLIC HEARINGS**
- 6.1 ~ Subdivision S24-3045 (3609 & 3689 Birds Hill Rd) - Previously Tabled**
- 6.1.1 RESOLUTION: Close PH for Subdivision S24-3045 (3609 & 3689 Birds Hill Rd)**

2024-153

Councillor Imhoff  
Councillor Duval

BE IT RESOLVED THAT Council close the public hearing of council for Subdivision S24-3045 (3609 & 3689 Birds Hill Road).

Carried

### 6.1.2 RESOLUTION: Subdivision S24-3045 (3609 & 3689 Birds Hill Rd)

2024-154

Councillor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Council approve Subdivision S24-3045 (3609 & 3689 Birds Hill Rd) subject to the following conditions:

1. Applicant / owner submits confirmation in writing from the Chief Administrative Officer of the municipality that:
  1. taxes on the land to be subdivided for the current year, plus any arrears have been paid or arrangements satisfactory to Council have been made;
  2. payment of any applicable development fees have been paid;
  3. a development agreement with the municipality has been entered into, to address items including, but not necessarily limited to:
    1. Lot grading;
    2. Roads
    3. Drainage
    4. Building restrictions
    5. Parkland dedication
    6. Capital Levies and Development Fees
    7. Waste removal
    8. Fencing and landscaping
    9. Any other standard the Municipality deems necessary.
2. The owners obtain a permit from Manitoba Transportation and Infrastructure- Roadside Development, for the intensification of use/public road connection onto PR 202 and for the removal of the two existing accesses onto PR 202. Please be advised that as part of this permit, the access onto PR 202 for Lot 1 Plan 67325 will be relocated to the new public/internal road.
3. Applicant / owner submits written confirmation to the RRPD from Manitoba Hydro and Centra Gas that an Easement Agreement(s) has been entered into with the department with respect to existing and / or future facilities associated with the subdivision and a Plan of Easement, as required by *The Real Property Act*, has been provided. Registration of this agreement will be included as a condition of the final Certificate of Approval.
4. Applicant/owner provide a written confirmation that heritage resource protection plan have been implemented as reflected on the correspondence from Archaeological assessment services, if required.
5. Applicant / owner submits written confirmation to the RRPD from BellMTS that an Easement Agreement(s) has been entered into with the department.
6. Applicant / owner submits written confirmation to the RRPD from Rogers Communication that an Easement Agreement(s) has been entered into with the department.
7. Applicant/owner submits written confirmation that the Drainage and Water Rights Licensing Branch License to Construct Water Control Works for this subdivision development proposal has been obtained, if required.

8. Applicant/owner rezones (received third reading to (BL 2024-05) the proposed lots from "RR-5" to "RR-2" to accommodate the proposed lot sizes.

9. Applicant/owner revise the Subdivision Application Map (SAM) to reconfigure the shape and orientation of lots 3-8 from the current pie shape to rectangular lots that adhere to the site width requirement; add a walking trail and green space between lots 9 and 10; and extend the road to the southern property line. The applicant shall provide a copy of the SAM to the RM's Community Development Planner for approval prior to registration at land titles.

Carried

## **6.2 ~ Variation Order 43, 2024 (3774 Waugh Road)**

### **6.2.1 RESOLUTION: Open PH for VO 43, 2024 (3774 Waugh Road)**

2024-155

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT Council open the public hearing of council for Variation Order 43, 2024 (3774 Waugh Road).

Carried

### **6.2.2 RESOLUTION: Close PH for VO 43, 2024 (3774 Waugh Road)**

2024-156

Deputy Mayor Horechko  
Councillor Duval

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 43, 2024 (3774 Waugh Road).

Carried

### **6.2.3 RESOLUTION: Variation Order 43, 2024 (3774 Waugh Road)**

2024-157

Deputy Mayor Horechko  
Councillor Duval

BE IT RESOLVED THAT Council approve Variation Order 43, 2024 (3774 Waugh Road) subject to the following conditions:

1. This variance is limited to what is proposed within this application, and any changes will require a new variance approval.
2. That the applicant obtain all the required permits from RRPD and the RM of East St. Paul, if required.

Carried

## **6.3 ~ Variation Order 51, 2024 (74 Mowat Road)**

### **6.3.1 RESOLUTION: Open PH for VO 51, 2024 (74 Mowat Road)**

2024-158

Councillor Imhoff  
Deputy Mayor Horechko

BE IT RESOLVED THAT Council open the public hearing of council for Variation Order 51, 2024 (74 Mowat Road).

Carried

### **6.3.2 RESOLUTION: Close PH for VO 51, 2024 (74 Mowat Road)**

2024-159

Councillor Imhoff  
Councillor Posthumus

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 51, 2024 (74 Mowat Road).

Carried

### **6.3.3 RESOLUTION: Variation Order 51, 2024 (74 Mowat Road)**

2024-160

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT Council approve Variation Order 51, 2024 (74 Mowat Road), subject to the following conditions:

1. This variance is limited to what is proposed within this application, and any changes will require a new variance approval.
2. That the applicant obtain all the required permits and approvals from RRPD and the RM of East St. Paul, if required.

Carried

## **7. BY-LAWS**

## **8. POLICIES**

## **9. FINANCES**

### **9.1 ~ Schedule of Accounts**

#### **9.1.1 RESOLUTION: Schedule of Accounts**

2024-161

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT the schedule of accounts dated May 14, 2024 amounting to \$5,660.00 be confirmed as paid.

Carried

### **9.2 ~ Schedule of Accounts (Paid Since May 14, 2024)**

#### **9.2.1 RESOLUTION: Schedule of Accounts (Paid Since May 14, 2024)**

2024-162

Councillor Duval  
Councillor Imhoff

BE IT RESOLVED THAT the schedule of accounts paid since the May 14, 2024 meeting of Council amounting to \$660,921.16 be confirmed as paid.

Carried

### **9.3 ~ Payroll**

#### **9.3.1 RESOLUTION: Payroll**

2024-163

Councillor Posthumus  
Councillor Duval

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for May 16, 2024 to June 25, 2024 amounting to \$337,573.58 be approved.

## 10. GENERAL BUSINESS

### 10.1 PLANNING

#### 10.1.1 ~ Red River Planning District and East St. Paul Joint By-law Enforcement

##### 10.1.1.1 RESOLUTION: Red River Planning District and East St. Paul Joint By-law Enforcement

2024-164

Councillor Posthumus  
Deputy Mayor Horechko

**WHEREAS** the Red River Planning District (“RRPD”) is currently responsible for enforcement activities with respect to planning by-laws within the Rural Municipality of East St. Paul;

**AND WHEREAS** it would be expedient and in the public interest for RRPD to ensure that all enforcement options are available pursuant to the Municipality’s General Enforcement By-law (the “By-law”), including the ability to add all unpaid enforcement costs to the tax roll;

**NOW THEREFORE BE IT RESOLVED THAT** in accordance with clause 15(2)(b) of *The Planning Act*, Council authorizes and delegates authority to the Red River Planning District to utilize the By-law when enforcing planning by-laws within the Municipality.

Carried

#### 10.1.2 ~ Birds Hill Road Design Guidelines

##### 10.1.2.1 RESOLUTION: Birds Hill Road Design Guidelines

2024-165

Deputy Mayor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT Council hereby adopts the Birds Hill Road Design Guidelines as presented by Scatliff+Miller+Murray.

Carried

## 10.2 OPERATIONS

### 10.2.1 ~ Swistun Family Heritage Park Pathway Landscaping

#### 10.2.1.1 RESOLUTION: Swistun Park

2024-166

Councillor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Council approve the award of the contract to Perfect Landscaping Ltd. for the installation and 1-year maintenance of landscaping at Swistun Access Pathway at a cost of \$49,725.13.

Carried

## 10.3 UTILITIES

### 10.3.1 ~ Second Water Distribution Line Contract Award

#### 10.3.1.1 RESOLUTION: Second Water Distribution Line Contract Award

2024-167

Deputy Mayor Horechko  
Councillor Imhoff

BE IT RESOLVED THAT Council approve the recommendation as submitted by Dillon Consulting and award the second water distribution line project to Nelson River Construction for the total cost of \$1,063,360.00 (plus applicable taxes).

### **10.3.2 ~ Secondary Clarifier Repair**

#### **10.3.2.1 RESOLUTION: Secondary Clarifier Repair**

2024-168

Councillor Posthumus  
Councillor Duval

BE IT RESOLVED THAT Council approves the recommendations outlined in the Engineering Assessment from Stantec for the following clarifier repairs:

1. Replacement of rake arms and scraper blades by Progressive Machine at a cost of \$37,000.
2. Sludge removal and tank cleaning by Uni-Jet at a cost of \$9,000.
3. Replacement of the 16" inlet pipe flange with a split ring flange by Progressive Machine at a cost of \$3,000.
4. An estimated contingency of \$13,000.

The total budget for these essential repairs to our waste water treatment plant is set at \$62,000.

Carried

### **10.4 GENERAL**

#### **10.4.1 ~ AMM Resolution for Disaster Financial Assistance for Gravel Road Maintenance**

##### **10.4.1.1 RESOLUTION: AMM Resolution for Disaster Financial Assistance for Gravel Road Maintenance**

2024-169

Councillor Duval  
Councillor Imhoff

WHEREAS the winter of 2023 brought above-normal precipitation in parts of southern Manitoba along with repeated bouts of record-breaking warm temperatures, shattering many long-standing records in December and February, followed by significant and unusual rainfall events in the spring of 2024; and

WHEREAS these weather events have resulted in saturated road bases and washouts, making it extremely challenging and costly for rural municipalities to maintain gravel road networks in adequate condition; and

WHEREAS these weather events have caused significant damage to gravel roads throughout southern Manitoba, making it difficult and expensive to maintain the integrity and usability of gravel roads, which are essential for the connectivity and economic stability of these communities; and

WHEREAS the financial burden of repairing and maintaining these roads has placed a significant strain on the budgets of southern Manitoba rural municipalities; and

WHEREAS the Province of Manitoba has previously committed to building more sustainable and resilient communities through meaningful partnerships and financial agreements with municipalities for services such as gravel road maintenance; and

WHEREAS the Disaster Financial Assistance (DFA) program by the Manitoba Emergency Management Organization provides financial assistance for uninsurable losses to essential property, which includes infrastructure such as roads; and

WHEREAS municipal budget for repairs is insufficient to address the extraordinary costs incurred for gravel road repairs and maintenance due to the severe weather impacts;

THEREFORE BE IT RESOLVED that the Association of Manitoba Municipalities urgently request the

Province of Manitoba to provide disaster financial assistance to rural municipalities in southern Manitoba specifically for the purpose of gravel road rehabilitation and maintenance related to the damaging effects of the 2023/2024 winter weather and spring rainfall events.

Carried

#### **10.4.2 ~ U15 Team Manitoba Lacrosse Sponsorship Request**

Received as information.

#### **10.4.3 ADD: Community Safety Officer Operating Agreement Amendment**

##### **10.4.3.1 RESOLUTION: Community Safety Officer Operating Agreement Amendment**

2024-170

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT Council approve the amended Operating Agreement for a self-funded Community Safety Officer Program.

AND BE IT FURTHER RESOLVED THAT all members of council be authorized to sign the operating agreement and the letter waiving Section 22(1) which states:

*THAT "Each Party has the right to terminate this Agreement at any time without cause upon providing the other Party with at least ninety (90) days notice in writing of its intention to terminate this Agreement. Termination is effective on the date of notice or such other date as may be indicated in the notice."*

Carried

### **11. BUSINESS ARISING FROM DELEGATIONS**

### **12. CORRESPONDENCE FOR INFORMATION**

### **13. COUNCIL MEMBER REPORTS**

#### **13.1 Mayor - Carla Devlin**

#### **13.2 Ward 1 - Brian Imhoff**

15-May-24	Council Briefing
21-May-24	HR Meeting
22-May-24	Council Briefing
24-May-24	BON - MSA Review
24-May-24	BON - MSA Discussion
27-May-24	HR Meeting
29-May-24	Development Briefing
05-Jun-24	FCM Conference
06-Jun-24	FCM Conference
07-Jun-24	FCM Conference
08-Jun-24	FCM Conference
09-Jun-24	FCM Conference
10-Jun-24	FCM Conference
11-Jun-24	Provincial Tax Assessment Briefing
12-Jun-24	EMO Preparedness Exercise
13-Jun-24	Meeting - Justice Minister
17-Jun-24	MGRA Board Meeting
18-Jun-24	AMM District Meeting
25-Jun-24	Council/Planning Meeting

#### **13.3 Ward 2 - Orest Horechko**

May 28 - Council Meeting  
June 5 - RRPD Consultant Meeting  
June 11 - RRPD Conference Call  
June 12 - EMO Exercise  
June 17 - EMO AGM  
June 18 - EMO Seminar  
June 19 - MARR Strategic Planning  
- RRPD Board Meeting  
June 22 - East St. Paul Day

June 25 - BDO Conference Call (RRPD)  
- Council Meeting

#### **13.4 Ward 3 - Brian Duval**

- BON/ESP MSA agreement meeting
- Review/Brief re. Variance Order (Sperring Avenue)
- Grand Opening Legion on patio pergola
- Tax impact meeting/review with Provincial Rep.
- Emergency evacuation exercise
- WMR Board meeting
- AMM District Eastern meeting
- RRPD Board meeting
- Meeting RRPD re. By-law Enforcement
- East St. Paul Day
- Two regular Council meetings

#### **13.5 Ward 4 - Charles Posthumus**

May 28: Council Planning Meeting  
May 29: Regular Council Briefing  
June 1: Fire Dept Open House  
June 4: Red River Basin Commission Board Meeting - Virtual  
June 5 - 10: FCM Conference in Calgary  
June 11: Tax Reassessment Briefing  
June 12: EMO Evacuation Exercise in West St. Paul  
June 18: Association of MB Municipalities Eastern District Annual Meeting  
June 20: Red River Planning meeting with Consultant  
June 22: 1st Annual East St. Paul Day  
June 25: Council Meeting

### **14. IN CAMERA**

#### **14.1 Business Development Matter**

#### **14.2 RESOLUTION: In Camera**

2024-171

Councillor Duval  
Councillor Posthumus

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss business development matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

#### **14.3 RESOLUTION: Out of Camera**

2024-172

Deputy Mayor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

### **15. ADJOURNMENT**

#### **15.1 RESOLUTION: Adjournment**

2024-173

Deputy Mayor Horechko  
Councillor Imhoff

BE IT RESOLVED THAT the meeting be adjourned, the time being 7:28 pm.

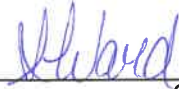




Carried

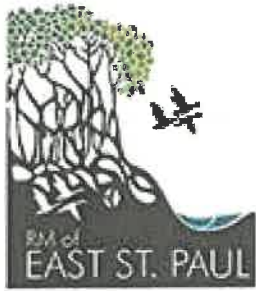
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Carla Devlin  
Mayor



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Suzanne Ward  
Chief Administrative Officer



# PUBLIC HEARING SIGN-IN SHEET

Variation Order 43, 2024

**3774 Waugh Rd**

June 25, 2024

5:30 pm

## IN SUPPORT

PRINT NAME CLEARLY	ADDRESS	PHONE
KEVIN DACILW	[REDACTED]	[REDACTED]

## IN OPPOSITION

PRINT NAME CLEARLY	ADDRESS	PHONE

## FOR INFORMATION

PRINT NAME CLEARLY	ADDRESS	PHONE



**PUBLIC HEARING SIGN-IN SHEET**  
*Variation Order 51, 2024*  
**74 Mowat Rd**  
June 25, 2024  
5:30 pm

**IN SUPPORT**

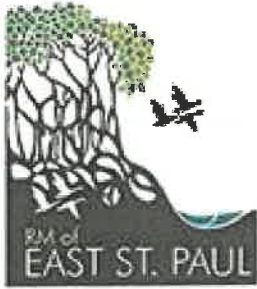
PRINT NAME CLEARLY	ADDRESS	PHONE
Chantel Holowaty	[REDACTED]	[REDACTED]
Wayne Holowaty		

**IN OPPOSITION**

PRINT NAME CLEARLY	ADDRESS	PHONE

**FOR INFORMATION**

PRINT NAME CLEARLY	ADDRESS	PHONE



**PUBLIC HEARING SIGN-IN SHEET**  
Subdivision S24-3045, 2024  
**3609 & 3689 Birds Hill Rd**  
June 25, 2024  
5:30 pm

**IN SUPPORT**

PRINT NAME CLEARLY	ADDRESS	PHONE
Andrei Friesen		

**IN OPPOSITION**

PRINT NAME CLEARLY	ADDRESS	PHONE

**FOR INFORMATION**

PRINT NAME CLEARLY	ADDRESS	PHONE