



Rural Municipality of East St. Paul
Meeting Minutes
May 13, 2025 - Council Meeting - 09:00 AM

PRESENT:

Mayor Carla Devlin - via ZOOM
Deputy Mayor Brian Imhoff
Councillor Orest Horechko
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE:

Suzanne Ward, Chief Administrative Officer
Kerry Floren, Assistant Chief Administrative Officer
Jennifer Ferguson, Red River Planning District

ABSENT:

1. CALL THE MEETING TO ORDER

2. ADOPTION OF THE AGENDA

2025-129

2.1 RESOLUTION: Adoption of the Agenda

Councillor Posthumus
Deputy Mayor Imhoff

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

4. CONFIRMATION OF THE MINUTES

4.1 ~ Minutes of the April 22, 2025 Planning Meeting

2025-130

4.2 RESOLUTION: April 22, 2025 Planning Meeting Minutes

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT the Council Meeting Minutes of the April 22, 2025 Planning meeting be approved.

Carried

4.3 ~ Minutes of the April 23, 2025 Financial Plan Meeting

2025-131

4.4 RESOLUTION: April 23, 2025 Financial Plan Meeting Minutes

Councillor Duval
Deputy Mayor Imhoff

BE IT RESOLVED THAT the Council Meeting Minutes of the April 23, 2025 Financial Plan meeting, be approved.

Carried

5. DELEGATIONS

6. BY-LAWS

6.1 ~ Tax Levy By-law 2025-06 (2nd & 3rd Readings)

2025-132

6.1.1 RESOLUTION: Tax Levy By-law 2025-06 (2nd Reading)

Deputy Mayor Imhoff
Councillor Horechko

BE IT RESOLVED THAT By-law No.2025-06, being a By-law of the Rural Municipality of East St. Paul, to levy taxes for the year 2025, be given 2nd reading.

Carried

2025-133

6.1.2 RESOLUTION: Tax Levy By-law 2025-06 (3rd Reading)

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT By-law No.2025-06, being a By-law of the Rural Municipality of East St. Paul, to levy taxes for the year 2025, be given 3rd reading.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the by-law on behalf of the municipality.

Name	Yes	No	Abstained	Absent
Mayor Devlin	✓			
Councillor Duval	✓			
Councillor Horechko	✓			
Deputy Mayor Imhoff	✓			
Councillor Posthumus	✓			

Carried

6.2 ~ Building By-law 2025-07 (1st Reading)

2025-134

6.2.1 RESOLUTION: Building By-law 2025-07 (1st Reading)

Councillor Duval
Councillor Horechko

BE IT RESOLVED THAT By-law No. 2025-07, being a By-law of the Rural Municipality of East St. Paul to establish administrative requirements and procedures for the enforcement of the Buildings Act of Manitoba also known as the "Building Code", be given first reading.

Carried

6.3 ~ Zoning By-law Amendment No. 2025-08 (1st Reading)

2025-135

6.3.1 RESOLUTION: 2025-08 Zoning By-law Amendment (1st Reading)

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT By-law No. 2025-08, being a By-law of the Rural Municipality of East St. Paul to amend the RM of East St. Paul Zoning By-law No. 2009-04, as amended, be given 1st reading.

Carried

7. POLICIES

7.1 ~ Cell Phone Policy PER-147

2025-136

7.1.1 RESOLUTION: Cell Phone Policy PER-147

Councillor Posthumus
Councillor Horechko

BE IT RESOLVED THAT Cell Phone Policy PER-147 be approved as amended.

Carried

8. FINANCES

8.1 ~ Schedule of Accounts

2025-137

8.1.1 RESOLUTION: Schedule of Accounts

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the schedule of accounts dated May 13, 2025 amounting to \$2,175.00 be confirmed as paid.

Carried

8.2 ~ Schedule of Accounts (Paid Since April 8, 2025)

2025-138

8.2.1 RESOLUTION: Schedule of Accounts (Paid Since April 8, 2025)

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT the schedule of accounts paid since the April 8, 2025 meeting of Council amounting to \$1,270,539.36 be confirmed as paid.

Carried

8.3 ~ Payroll

2025-139

8.3.1 RESOLUTION: Payroll

Deputy Mayor Imhoff
Councillor Posthumus

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for April 8, 2025 to May 13, 2025 amounting to \$319,045.11 be approved.

Carried

8.4 ~ 2025 Financial Plan

2025-140

8.4.1 RESOLUTION: 2025 Financial Plan

Councillor Horechko
Deputy Mayor Imhoff

BE IT RESOLVED that Council adopt the 2025 Financial Plan as presented at the April 23, 2025 Public Hearing.

Carried

9. GENERAL BUSINESS

9.1 ADMINISTRATION

9.1.1 ~ Skating Club Lease - Office Space

2025-141

9.1.1.1 RESOLUTION: Skating Club Lease

Councillor Horechko
Deputy Mayor Imhoff

BE IT RESOLVED THAT Council authorize the execution of the lease agreement between the RM of East St. Paul and the East St. Paul Skating Club for the use of office space at the East St. Paul Community Centre, for the term commencing January 1, 2025, and ending December 31, 2029.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Municipality.

Carried

9.1.2 ~ Council Meeting Date Change

2025-142

9.1.3 RESOLUTION: Council Meeting Date Change

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Council reschedule the June 10 Regular Council meeting to the following day, Wednesday, June 11, 2025 at 9:00 am.

Carried

9.2 OPERATIONS

9.2.1 ~ Bid Opportunity 02-2025 - Hugh McDonald Playground Equipment

2025-143

9.2.1.1 RESOLUTION: Bid Opportunity 02-2025 - Hugh McDonald Playground Equipment

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT Council award the contract for Tender 02-2025 to Blue Imp for the supply and installation of a new accessible playground structure at Hugh McDonald Park for the cost of \$139,450.00 plus applicable taxes.

Carried

9.2.2 ~ Bid Opportunity 05-2025 - 2025 Capital Roads Program

2025-144

9.2.2.1 RESOLUTION: Bid Opportunity 05-2025 - 2025 Capital Roads Program

Councillor Horechko
Deputy Mayor Imhoff

BE IT RESOLVED THAT the 2025 Capital Roads Program be awarded to Bayview Construction Ltd. for the cost of \$1,856,942.00 (plus applicable taxes).

AND BE IT FURTHER RESOLVED THAT Council approves the additional proposed work as outlined in the Request for Decision presented at the May 13 2025, council meeting, provided it remains within the approved capital budget.

Carried

9.2.2.2 ** Mayor Devlin lost zoom connectivity **

9.2.3 ~ Solar-powered LED Rail Crossing Signs Purchase

2025-145

9.2.3.1 RESOLUTION: Solar-powered LED Rail Crossing Signs Purchase

Councillor Duval
Deputy Mayor Imhoff

BE IT RESOLVED THAT Council approve the purchase of solar-powered LED rail crossing signs from ATS Traffic for the cost of \$8,647.22 plus applicable taxes.

AND BE IT FURTHER RESOLVED THAT Council approve that funds be borne from the General Reserve Fund.

Carried

9.3 GENERAL

9.3.1 ~ AMM June District Meeting Resolution - RM of Reynolds

2025-146

9.3.1.1 RESOLUTION: AMM June District Meeting Resolution - RM of Reynolds

Deputy Mayor Imhoff
Councillor Horechko

WHEREAS participation in municipal governance is essential for maintaining democratic representation and ensuring that municipalities are effectively governed;

AND WHEREAS there has been a noticeable decline in individuals putting their names forward to run for municipal council positions in recent elections, resulting in a significant number of acclamations or vacant seats, which undermines healthy democratic competition and representation;

AND WHEREAS many potential candidates are discouraged from running for office due to the financial hardship caused by needing to take time off work to fulfill the responsibilities of elected office;

AND WHEREAS current employment policies often require individuals to use vacation time or banked time to attend council meetings and other municipal duties, further discouraging participation in local governance;

AND WHEREAS municipal councillors play a critical role in representing their communities, and barriers such as employment insecurity or loss of income can lead to reduced participation in municipal governance and fewer diverse voices on council;

THEREFORE BE IT RESOLVED THAT the Association of Manitoba Municipalities (AMM) be requested to lobby the Province of Manitoba to enact legislation that enables employees who are elected to municipal council positions to take time off work, unpaid, to fulfill their official duties without being required to use vacation or banked time, and with protection against any form of workplace retaliation or recourse as a result of their public service;

AND BE IT FURTHER RESOLVED THAT such legislation ensure that employees are granted unpaid leave during council meetings, committee work,

and other official duties, supporting the vital function of municipal governance and encouraging a greater number of qualified and diverse candidates to run for office.

Defeated

9.3.2 ~ JohnQ Collaborative Housing Projects Updates Meeting

2025-147

9.3.2.1 RESOLUTION: JohnQ Collaborative Housing Projects Updates Meeting

Councillor Duval
Councillor Posthumus

BE IT RESOLVED THAT Councillor Orest Horechko & Councillor Charles Posthumus be authorized to attend the JohnQ Collaborative Housing Projects Updates meeting on May 23, 2025.

Carried

9.4 PLANNING

9.4.1 ~ Capital Levy Rate Study

2025-148

9.4.1.1 RESOLUTION: Capital Levy Rate Study

Councillor Posthumus
Deputy Mayor Imhoff

BE IT RESOLVED THAT THE Capital Levy Rate Study be awarded to The Exchange Group for the cost of \$62,125.00 plus applicable taxes.

BE IT FURTHER RESOLVED THAT the cost be borne from the General Reserve Fund.

Defeated

10. CORRESPONDENCE FOR INFORMATION

11. BUSINESS ARISING FROM DELEGATIONS

12. COUNCIL MEMBERS REPORTS

12.1 Mayor - Carla Devlin

Mayor's Report: April 8 – May 13, 2025

Submitted by Mayor Carla Devlin

This reporting period has included a mix of Council meetings, regional board participation, community events, and infrastructure planning. Below is a summary of key activities:

Council & Municipal Affairs

- April 8 – **Chaired** the Regular Council Meeting.
- April 11 – Attended an **Infrastructure Meeting**
- April 22 – **Chaired** the Planning Council Meeting.
- April 23 – **Chaired** the **Financial Plan Public Hearing**, reinforcing budget transparency and encouraging public engagement.
- April 28 – Participated in a **Council Briefing** provided updates on regional boards.
- May 13 – **Chaired** the Regular Council Meeting.

Board & Committee Engagement

- April 14 – Attended the **John Q Public Board Meeting**, continuing collaboration on regional service opportunities.
- April 17 – Participated in the **Winnipeg Metropolitan Region (WMR) Board Meeting**, representing East St. Paul in regional planning

discussions.

- April 23 – Attended the **Finance, Audit & Risk Committee Meeting**
- April 25 – Attended a second **John Q Meeting**

Conferences & Representation

- April 14 – 16 – Represented East St. Paul at the **Association of Manitoba Municipalities (AMM) Spring Meetings**, engaging with provincial officials and municipal leaders on policy and funding matters.

Community Engagement

- April 19 – Participated in the **Easter Bunny Pancake Breakfast**, a fun and well-attended family event that brought residents together.

This period reflects strong focus on infrastructure, financial transparency, and regional cooperation. I remain committed to supporting sustainable growth and engaging residents every step of the way.

Respectfully submitted,
Mayor Carla Devlin

12.2 Ward 1 - Brian Imhoff

09-Apr-25	Headingley Rec Complex Construction Tour
14-Apr-25	AMM Training Session
14-Apr-25	MGRA Board Meeting
15-Apr-25	AMM Convention
16-Apr-25	AMM Convention
23-Apr-25	Financial Plan Hearing
28-Apr-25	Council Briefing
30-Apr-25	MARR AGM
01-May-25	ARM Meeting
13-May-25	Council Meeting

12.3 Ward 2 - Orest Horechko

08-Apr-25	Council Meeting
11-Apr-25	Council Briefing (Development)
14-Apr-25	AMM Workshop
15-Apr-25	AMM Conference
16-Apr-25	AMM Conference
23-Apr-25	Financial Plan
29-Apr-25	Council Briefing (Mayor)
30-Apr-25	MARR Board Meeting
01-May-25	ARM Meeting (St. Genevieve)
13-May-25	Council Meeting

12.4 Ward 3 - Brian Duval

- Tour of RM of Headingley: new Community Centre expansion
- AMM Spring Convention
- Financial Plan 2025 Public Hearing
- Special Council Meeting
- ARM monthly meeting
- John Q Public orientation; new Board member
- Two Council meetings

12.5 Ward 4 - Charles Posthumus

08-Apr-25 Council Meeting
09-Apr-25 Headingly Multiplex Rec Centre Tour
14-Apr-25 Government Seminar in Wpg
14-Apr-25 Good Roads Event in Wpg
15-Apr-25 AMM Spring Convention
16-Apr-25 AMM Spring Convention
16-Apr-25 Red River Planning Board Meeting
19-Apr-25 Easter Pancake Breakfast
22-Apr-25 Council Meeting: Planning
23-Apr-25 Financial Plan Budget
28-Apr-25 Council Briefing
30-Apr-25 MARR AGM
01-May-25 ARM Meeting

13. IN CAMERA

13.1 ~ Personnel and Business Development Matters

2025-149

13.2 RESOLUTION: In Camera

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss personnel and business development matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2025-150

13.2.1 RESOLUTION: Out of Camera

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

2025-151

13.3 RESOLUTION: Administration Organizational Chart

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT Policy COU-102, titled Administration Organizational Chart, be amended as presented.

Carried

2025-152

13.3.1 RESOLUTION: Casual Community Safety Officer Staff

BE IT RESOLVED THAT Council approve the creation of two (2) casual Community Safety Officer positions to enhance the delivery of the CSO program, providing additional support for staff training, annual leave, income protection leave and summer coverage.

AND BE IT FURTHER RESOLVED THAT funding for these positions be allocated from the General Reserve Fund.

2025-153


14. ADJOURNMENT

14.1 RESOLUTION: Adjournment

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT the meeting be adjourned, the time being 11:09 am.

Carried



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer