



**Rural Municipality of East St. Paul**  
**Meeting Minutes**  
**October 24, 2023 - Council/Planning Meeting - 05:30 PM**

**PRESENT:**

Mayor Carla Devlin  
Councillor Brian Imhoff  
Councillor Orest Horechko  
Deputy Mayor Brian Duval  
Councillor Charles Posthumus

**IN ATTENDANCE:**

Suzanne Ward, Chief Administrative Officer  
Santan Singh, Red River Planning District  
Cara Nichols, Community Development Planner  
Kerry Pogson, Interim Executive Assistant

**ABSENT:**

**1. MEETING CALLED TO ORDER**

**2. ADOPTION OF THE AGENDA**

2023-375

**2.1 RESOLUTION: Adoption of the Agenda**

Councillor Imhoff  
Deputy Mayor Duval

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

**3. OTHER BUSINESS**

**4. CONFIRMATION OF MINUTES**

**4.1 ~ October 10, 2023 Council Meeting Minutes**

2023-376

**4.1.1 RESOLUTION: Confirmation of the October 10, 2023 Minutes**

Councillor Posthumus  
Councillor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the October 10, 2023 Regular Council meeting, be approved.

Carried

**5. DELEGATIONS**

**6. PUBLIC HEARINGS**

**6.1 ~ Variation Order 110, 2023 (2071 Roseneath Ave)**

2023-377

**6.1.1 RESOLUTION: Open PH for VO 110, 2023 (2071 Roseneath Ave)**

Councillor Imhoff  
Deputy Mayor Duval

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 110, 2023 for 2071 Roseneath Ave.

Carried

2023-378

**6.1.2 RESOLUTION: Close PH for VO 110, 2023 (2071 Roseneath Ave)**

Deputy Mayor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 110, 2023 for 2073 Roseneath Ave.

Carried

2023-379

**6.1.3 RESOLUTION: Variation Order 110, 2023 (2071 Roseneath Ave)**

Deputy Mayor Duval  
Councillor Horechko

BE IT RESOLVED THAT Variation Order 110, 2023 for 2071 Roseneath Ave be approved subject to the following condition(s):

- This variance be approved to what is proposed within this application. Any further changes will require a new variance approval.
- Applicant / owner obtains required permits from the Red River Planning District and the Municipality.

Carried

**6.2 ~ Variation Order 112, 2023 (6 Ryan Wirth Way)**

2023-380

**6.2.1 RESOLUTION: Open PH for VO 112, 2023 (6 Ryan Wirth Way)**

Councillor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 112, 2023 for 6 Ryan Wirth Way.

Carried

2023-381

**6.2.2 RESOLUTION: Close PH for VO 112, 2023 (6 Ryan Wirth Way)**

Councillor Posthumus  
Councillor Imhoff

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 112, 2023 for 6 Ryan Wirth Way.

Carried

2023-382

**6.2.3 RESOLUTION: Variation Order 112, 2023 (6 Ryan Wirth Way)**

Councillor Posthumus  
Councillor Horechko

BE IT RESOLVED THAT Variation Order 112, 2023 for 6 Ryan Wirth Way be approved subject to the following condition(s):

- This variance is limited to reduced parking requirements for the entire property (current Phase 1 and future Phase 2) as presented in this application.
- Applicant / owner obtains required permits from the Red River Planning District, the municipality, and the Highways department, if required.

Carried

### **6.3 ~ Variation Order 115, 2023 (3850 Henderson Hwy)**

2023-383

#### **6.3.1 RESOLUTION: Open PH for VO 115, 2023 (3850 Henderson Hwy)**

Councillor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 115, 2023 for 3850 Henderson Hwy.

Carried

2023-384

#### **6.3.2 RESOLUTION: Close PH for VO 115, 2023 (3850 Henderson Hwy)**

Councillor Horechko  
Deputy Mayor Duval

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 115, 2023 for 3850 Henderson Hwy.

Carried

2023-385

#### **6.3.3 RESOLUTION: Variation Order 115, 2023 (3850 Henderson Hwy)**

Councillor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT Variation Order 115, 2023 for 3850 Henderson Hwy be approved subject to the following condition(s):

- This variance is limited to what is proposed within this application. Any changes in use, replacement or further additions may require a new variance approval.
- Applicant / owner obtains all required permits from the Red River Planning District.

Carried

## **7. BY-LAWS**

### **7.1 ~ Designated Officers By-law 2023-19 (2nd & 3rd Readings)**

2023-386

#### **7.1.1 RESOLUTION: Designated Officers By-law 2023-19 (2nd Reading)**

Councillor Imhoff  
Deputy Mayor Duval

BE IT RESOLVED THAT By-law No. 2023-19, being a by-law of the Rural Municipality of East St. Paul to establish designated officer positions be given 2nd reading.

Carried

2023-387

#### **7.1.2 RESOLUTION: Designated Officers By-law 2023-19 (3rd Reading)**

Councillor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT By-law No. 2023-19, being a by-law of the Rural Municipality of East St. Paul to establish designated officer positions be given 3rd reading.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the by-law on behalf of the municipality.

Name	Yes	No	Abstained	Absent
Mayor Devlin	✓			
Deputy Mayor Duval	✓			
Councillor Horechko	✓			
Councillor Imhoff	✓			
Councillor Posthumus	✓			

Carried

## **7.2 ~ Fee Schedule By-law 2023-20 (2nd & 3rd Readings)**

2023-388

### **7.2.1 RESOLUTION: Fee Schedule By-law 2023-20 (2nd Reading)**

Councillor Imhoff  
Councillor Horechko

BE IT RESOLVED THAT By-law No. 2023-20, being a By-law of the Rural Municipality of East St. Paul to revise and consolidate a fee schedule for municipal services, be given 2nd reading.

Carried

2023-389

### **7.2.2 RESOLUTION: Fee Schedule By-law 2023-20 (3rd Reading)**

Deputy Mayor Duval  
Councillor Imhoff

BE IT RESOLVED THAT By-law No. 2023-20, being a By-law of the Rural Municipality of East St. Paul to revise and consolidate a fee schedule for municipal services, be given 3rd reading.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the by-law on behalf of the municipality.

Name	Yes	No	Abstained	Absent
Mayor Devlin	✓			
Deputy Mayor Duval	✓			
Councillor Horechko	✓			
Councillor Imhoff	✓			
Councillor Posthumus	✓			

Carried

## **7.3 ~ Non Union Employee By-law 2023-21 (1st reading)**

2023-390

### **7.3.1 RESOLUTION: Non-Union Employee By-law 2023-21 (1st Reading)**

Councillor Imhoff  
Deputy Mayor Duval

BE IT RESOLVED THAT By-law No. 2023-21, being a By-law of the Rural Municipality of East St. Paul to authorize hours of work, remuneration and benefits of municipal employees not covered under another By-law, Collective Agreement, or Contract be given 1st reading.

Carried

## **8. POLICIES**

### **8.1 ~ Community Safety Officer 1 Policy JD-189**

2023-391

#### **8.1.1 RESOLUTION: Community Safety Officer 1 Policy JD-189**

Councillor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT Community Safety Officer 1 Policy JD-189 be approved as presented.

Carried

### **8.2 ~ Community Safety Officer 2 Policy JD-190**

2023-392

#### **8.2.1 RESOLUTION: Community Safety Officer 2 Policy JD-190**

Deputy Mayor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Community Safety Officer 2 Policy JD-190 be approved as presented

Carried

### **8.3 ~ Heavy Equipment Mechanic Policy JD-191**

2023-393

#### **8.3.1 RESOLUTION: Heavy Equipment Mechanic JD-191**

Councillor Posthumus  
Councillor Horechko

BE IT RESOLVED THAT Heavy Equipment Mechanic Policy JD-191 be approved as presented.

Carried

## **9. FINANCES**

### **10. GENERAL BUSINESS**

#### **10.1 PLANNING**

##### **10.1.1 ~ Development Agreement (Subdivision S18-2768)**

2023-394

##### **10.1.1.1 RESOLUTION: Development Agreement for Subdivision S18-2768 (2018 Burton Ave)**

Councillor Horechko  
Deputy Mayor Duval

BE IT RESOLVED THAT the Development Agreement between the RM of East St. Paul and Keedian Properties Inc. for Subdivision S18-2768 be released to the developer.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Municipality.

Carried

#### **10.2 ADMINISTRATION**

##### **10.2.1 ~ Audit Services Contract Award**

2023-395

##### **10.2.2 RESOLUTION: Audit Services Contract Award**

Deputy Mayor Duval

Councillor Imhoff

BE IT RESOLVED THAT Council award the contract for audit services for the years 2023-2027 to The Exchange Group at a cost of \$21,065.00 plus applicable taxes, annually. The annual cost is subject to inflationary adjustments each year.

Carried

### 10.3 GENERAL

#### 10.3.1 ~ Building Inspector Appointment

2023-396

##### 10.3.1.1 RESOLUTION: Building Inspector Appointment

Councillor Imhoff  
Councillor Posthumus

BE IT RESOLVED THAT Council appoint A Buyer's Choice Home Inspections Building Inspector, Rene Rheault, as a Designated Officer of the RM of East St. Paul.

Carried

#### 10.3.2 ~ Deputy Mayor Appointment

2023-397

##### 10.3.2.1 RESOLUTION: Deputy Mayor Appointment

Mayor Devlin  
Councillor Posthumus

BE IT RESOLVED THAT Council approve the appointment of Councillor Orest Horechko as Deputy Mayor effective November 1, 2023 to November 1, 2024.

Carried

### 11. BUSINESS ARISING FROM DELEGATIONS

### 12. CORRESPONDENCE FOR INFORMATION

### 13. IN CAMERA

### 14. ADJOURNMENT


2023-398

#### 14.1 RESOLUTION: Adjournment

Councillor Imhoff  
Deputy Mayor Duval

BE IT RESOLVED THAT the meeting be adjourned, the time being 6:29 pm.

Carried

  
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Carla Devlin  
Mayor

  
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Suzanne Ward  
Chief Administrative Officer

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## PUBLIC HEARING SIGN-IN SHEET

Variation Order 115, 2023

### 3850 Henderson Highway

October 24, 2023

5:30 pm

**ZOOM**

#### IN SUPPORT

PRINT NAME CLEARLY	ADDRESS	PHONE / EMAIL

#### IN OPPOSITION

PRINT NAME CLEARLY	ADDRESS	PHONE / EMAIL

#### FOR INFORMATION

PRINT NAME CLEARLY	ADDRESS	PHONE / EMAIL
Chris Baxted		



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