



Rural Municipality of East St. Paul
Meeting Minutes
January 8, 2024 - Council Meeting - 05:30 PM

PRESENT: Mayor Carla Devlin
Councillor Brian Imhoff
Councillor Orest Horechko
Deputy Mayor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE: Suzanne Ward, Chief Administrative Officer
Michelle Steinhilber, Executive Assistant

ABSENT:

1. CALL THE MEETING TO ORDER

2. ADOPTION OF THE AGENDA

2024-004

2.1 RESOLUTION: Adoption of the Agenda

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

4. ADOPTION OF THE MINUTES

4.1 ~ December 12, 2023 Regular Council Meeting

2024-005

4.1.1 RESOLUTION: December 12, 2023 Regular Council Meeting

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the Council Meeting Minutes of the December 12, 2023 regular meeting, be approved.

Carried

4.2 ~ December 14, 2023 Special Meeting of Council

2024-006

4.2.1 RESOLUTION: December 14, 2023 Special Meeting of Council

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the December 14, 2023 special meeting, be approved.

Carried

4.3 ~ January 4, 2024 Special Meeting of Council

2024-007

4.3.1 RESOLUTION: Confirmation of the Minutes

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the council meeting minutes of the January 4, 2024 special meeting of council be approved.

Carried

5. DELEGATIONS

5.1 ~ Brian Nash, Robert Pike, and Lance Spencer obo Fort Garry Fire Trucks Ltd

6. BY-LAWS

Nil

7. POLICIES

7.1 ~ Public Works Manager Job Description JD-192

2024-008

7.1.1 RESOLUTION: Public Works Manager Job Description JD-192

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the Public Works Manager job description JD-192 be approved as presented.

Carried

7.2 ~ Farmers Market Job Description COM-105

2024-009

7.2.1 RESOLUTION: Farmers Market Policy COM-105 Amendment

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the Farmers Market Operating Policy & Procedure COM-105 be amended and approved as presented.

Carried

8. FINANCES

8.1 ~ Schedule of Accounts

2024-010

8.1.1 RESOLUTION: Schedule of Accounts

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the schedule of accounts dated January 8, 2024 amounting to \$250.00 be confirmed as paid.

Carried

8.2 ~ Schedule of Accounts (Paid Since December 12, 2023)

2024-011

8.2.1 RESOLUTION: Schedule of Accounts Paid Since December 12, 2023

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the schedule of accounts paid since the December 12, 2023 meeting of Council amounting to \$587,590.45 be confirmed as paid.

Carried

8.3 ~ Payroll

2024-012

8.3.1 RESOLUTION: Payroll

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for December 22, 2023 to January 8, 2024 amounting to \$153,879.78 be approved.

Carried

9. GENERAL BUSINESS

9.1 ADMINISTRATION

9.1.1 ~ 2024 Tax Sale Process

2024-013

9.1.1.1 RESOLUTION: 2024 Tax Sale Process

Councillor Imhoff
Councillor Duval

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2023 (meaning all properties with outstanding taxes from the year 2022 or prior); and

BE IT FURTHER RESOLVED THAT the RM of East St. Paul engage the services of TAXervice to facilitate the tax sale process.

Carried

9.2 OPERATIONS

9.2.1 ~ PR 204 and PTH 101 Culvert Replacement Project

2024-014

9.2.1.1 RESOLUTION: Culvert Replacement Project - PTH 101 and Henderson Hwy.

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS Manitoba Transportation and Infrastructure has identified 7 culverts at PTH 101 and Henderson Hwy that need replacing.

BE IT RESOLVED THAT Council approve and support the culvert replacement project as presented.

Carried

9.2.2 ~ Valley Fiber - Fiber Optic Installation Agreement

2024-015

9.2.2.1 RESOLUTION: Valley Fiber Agreements

Councillor Duval
Deputy Mayor Horechko

BE IT RESOLVED THAT the RM of East St. Paul and Valley Fiber Telecom

Construction Ltd. enter into the following agreements:

1. Right-of-Way Consent and Access Agreement as amended, and
2. Agreement of Construction of Fiber Optic Network.

AND BE IT RESOLVED THAT the RM of East St. Paul implement a Letter of Credit in the amount of \$300,000.00 and waive the individual Cut Permit deposits as outlined in the RM By-laws. The Cut Permit fee will remain applicable.

AND BE IT FURTHER RESOLVED THAT the Public Works Manager shall be assigned by the municipality to administer the Agreements.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the amended Agreements on behalf of the municipality.

Carried

9.2.3 ~ Tournament of Aces

2024-016

9.2.3.1 RESOLUTION: 2024 Tournament of Aces

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the East St. Paul Tournament of Aces be declared a Community Event for the purpose of making an application for the appropriate permits.

AND BE IT FURTHER RESOLVED THAT:

1. Council waive the rental fee for the banquet hall as follows:

- March 8, 9, 10, 2024: 12:00 pm to 2:00 am
- March 15, 16, 17, 2024: 12:00 pm to 2:00 am

2. That Council waive the facility damage deposit fee.

3. The tournament be responsible for completing a rental agreement which may include ensuring that insurance, supervision, and security are all in place.

4. The East St. Paul Tournament of Aces ensure that space is available for the ongoing Recreation Programs.

Carried

9.3 HUMAN RESOURCES

9.3.1 ~ Pay Per Call Firefighters

2024-017

9.3.1.1 RESOLUTION: Hiring Pay-Per-Call Firefighters

Councillor Duval
Councillor Posthumus

BE IT RESOLVED THAT Council approves the hiring of the following Pay-Per-Call Firefighters:

1. Philip Ferreira
2. Daimin Devlin
3. Jesse Mitchell
4. Bevan Barkman
5. Brandon Negrich
6. Jason Schick

Carried

9.4 GENERAL

9.4.1 ~ 2024 First Call for Capital Projects

2024-018

9.4.1.1 RESOLUTION: First Call for Capital Projects 2024

Deputy Mayor Horechko
Councillor Imhoff

BE IT RESOLVED THAT Council adopts the 2024 First Call for Capital Projects as proposed at the December 5 & December 11, 2023 Preliminary Budget Meetings.

Carried

10. CORRESPONDENCE FOR INFORMATION

11. BUSINESS ARISING FROM DELEGATIONS

11.1 ~ Brian Nash, Robert Pike, and Lance Spencer obo Fort Garry Fire Trucks Ltd

Received as information.

12. COUNCIL MEMBERS REPORTS

12.1 Mayor - Carla Devlin

December
12 - Council Meeting
14 - Meeting with Lisa Naylor, Minister of Infrastructure (virtual)
14 - Council Briefing
15 - RM of East St. Paul Christmas Lunch

January
4 - Ponds Committee Meeting
4 - Special Meeting of Council
8 - Council Meeting

12.2 Ward 1 - Brian Imhoff

December
12 - Waste Water Feasibility Study Meeting
14 - MTI Minister Meeting
15 - RM Luncheon
15 - Special Council Meeting - Roads MoU

January
4 - Special Council Meeting regarding re-scheduling Regular Meeting
8 - Regular Council Meeting

12.3 Ward 2 - Orest Horechko

December

- 12 - Council Meeting
- 13 - Red River Planning District Board Meeting
- 14 - Special Meeting of Council
- 14 - Meeting with Minister Lisa Naylor (Zoom)
- 14 - COPP Meeting
- 15 - RM of East St. Paul Christmas Lunch

January

- 4 - Council Briefing
- 4 - Special Meeting of Council
- 5 - Finance Meeting
- 8 - Council Meeting

12.4 Ward 3 - Brian Duval

December

- One regular Council Meeting
- Virtual Meeting with Minister of Transportation & Infrastructure
- Staff Christmas Luncheon
- Ponds Committee Meeting

12.5 Ward 4 - Charles Posthumus

December

- 12 - Council Meeting
- 13 - Red River Planning District Meeting
- 14 - Meeting with Minister of Infrastructure (virtual)
- 14 - Council Briefing
- 15 - RM of East St. Paul Christmas Lunch

Several calls and meetings with residents in my ward.

January

- 4 - Ponds Committee Meeting
- 8 - Council Meeting

13. IN CAMERA


14. ADJOURNMENT

2024-019


14.1 RESOLUTION: Adjournment

Councillor Posthumus
Councillor Imhoff

BE IT RESOLVED THAT the meeting be adjourned, the time being 6:43 pm.



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer