Rural Municipality of East St. Paul
Meeting Minutes
September 8, 2026 - Regular Council Meeting - 09:00 AM

PRESENT:
Mayor Carla Devlin
Deputy Mayor Charles Posthumus
Councillor Brian Imhoff
Councillor Orest Horechko
Councillor Brian Duval

IN ATTENDANCE:
Suzanne Ward, Chief Administrative Officer
Michelle Steinhilber, Executive Assistant

ABSENT:

1. CALL THE MEETING TO ORDER

2. ADOPTION OF THE AGENDA

2026-249 **2.1 RESOLUTION: Adoption of the Agenda**

Deputy Mayor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

NIL

4. ADOPTION OF THE MINUTES

4.1 ~ August 18, 2026 Council/Planning Meeting

2026-250 **4.1.1 RESOLUTION: Confirmation of the Minutes**

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the Council Meeting Minutes of the August 18 Planning meeting be approved.

Carried

5. DELEGATIONS

NIL

6. BY-LAWS

6.1 ~ Non-Union Employee By-law 2025-13 Schedule A - Amendment

2026-251 **6.1.1 RESOLUTION: Non-Union Employee By-law 2025-13 Schedule A - Amendment**

Councillor Horechko
Deputy Mayor Posthumus

BE IT RESOLVED THAT Council approves the Non-Union Employee By-law 2025-13 Schedule A amendment as presented.

Carried

7. POLICIES

NIL

8. FINANCES

8.1 ~ Schedule of Accounts

2026-252 **8.1.1 RESOLUTION: Schedule of Accounts**

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the schedule of accounts dated September 8, 2026 amounting to $4,385.00 be confirmed as paid.

Carried

8.2 ~ Schedule of Accounts (Paid Since August 18, 2026)

2026-253 **8.2.1 RESOLUTION: Schedule of Accounts (Paid Since August 18, 2026)**

Deputy Mayor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the schedule of accounts paid since the August 18, 2026 meeting of Council amounting to $499,759.75 be confirmed as paid.

Carried

8.3 ~ Payroll

2026-254 **8.3.1 RESOLUTION: Payroll**

Deputy Mayor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for August 28 to September 8, 2026 amounting to $130,581.15 be approved.

Carried

9. GENERAL BUSINESS

9.1 PLANNING

9.1.1 ~ Zoning By-law Amendment 2026-11 (2511 McGregor Farm Rd) (2nd Reading)

2026-255 **9.1.1.1 RESOLUTION: Zoning By-law Amendment 2026-11 (2511 McGregor Farm Rd) (2nd Reading)**

Councillor Horechko
Deputy Mayor Posthumus

WHEREAS Council has considered the application for Zoning By-law Amendment 2026-11, being a By-law of the RM of East St. Paul to amend Zoning By-law 2009-04.

AND WHEREAS the applicant has submitted an application to amend the Zoning By-law to establish a new site-specific "RMX" Mixed Use zone and to rezone the subject lands from "PR" Parks and Recreation and "RR5" Rural Residential 5 to "RMX" Mixed Use;

AND WHEREAS Council has considered the application, the information submitted as part of the application process, public input received, and the applicable provisions of The Planning Act and the Municipality's Zoning By-law;

THEREFORE BE IT RESOLVED THAT the application be rejected as it is not consistent with the intent of the Municipality's planning framework for the following reasons:

- The proposed development is not compatible with the existing character of the surrounding area.
- The proposed RMX zone provides insufficient development standards and does not clearly define the form and scale of future development.
- The proposed development introduces a level or residential density and lot sizes that are inconsistent with the existing Zoning By-law.
- The proposed building heights are not compatible with the surrounding area.

Name	Yes	No	Abstained	Absent
Mayor Devlin		✓		
Councillor Duval		✓		
Councillor Horechko	✓			
Councillor Imhoff	✓			
Deputy Mayor Posthumus	✓			

Carried

9.1.2 ~ Subdivision S26-3141 (2511 McGregor Farm Rd)

2026-256 **9.1.2.1 RESOLUTION: Subdivision S26-3141 (2511 McGregor Farm Rd)**

Councillor Imhoff
Councillor Horechko

WHEREAS the applicant has applied for Subdivision S26-3141 (2511 McGregor Farm Rd), to create 760 development lots in the proposed RMX Meadows zone.

AND WHEREAS Council has considered the application, the information submitted as part of the application process, public input received, and the applicable provisions of The Planning Act and the Municipality's Zoning By-law;

THEREFORE BE IT RESOLVED THAT the application be rejected as it is not consistent with the intent of the Municipality's planning framework for the following reasons:

- The proposed development is not compatible with the established character and development pattern of the surrounding area; and

- The proposed residential density and lot sizes represent a form of development that is inconsistent with the standards and intent of the Municipality's existing Zoning By-law.

Name	Yes	No	Abstained	Absent
Mayor Devlin		✓		
Councillor Duval		✓		
Councillor Horechko	✓			
Councillor Imhoff	✓			
Deputy Mayor Posthumus	✓			

Carried

9.2 ADMINISTRATION

9.2.1 ~ Board of Revision Citizen Members – 2027 Tax Year

2026-257 **9.2.1.1 RESOLUTION: Board of Revision Citizen Members - 2027 Tax Year**

Deputy Mayor Posthumus
Councillor Horechko

WHEREAS the Board of Revision has been set for October 8, 2026 at 5:30 pm.

AND WHEREAS section 35(1) of the Municipal Assessment Act states that Council will need to appoint members to the Board of Revision by resolution.

THEREFORE, BE IT RESOLVED THAT the following be appointed as members of the 2026 Board of Revision:

Council Members:

- Mayor Carla Devlin - Chairperson
- Councillor Brian Duval

Citizen Members:

- Shauna Dram
- Jen Raposo
- Kees den Ouden

Secretary

- Suzanne Ward (Alternate: Cindy Loewen)

Carried

9.2.2 ~ Holiday Office Closures

2026-258 **9.2.2.1 RESOLUTION: Holiday Office Closures**

Councillor Duval
Councillor Horechko

BE IT RESOLVED THAT Council approve the closure of municipal offices for the 2026 holiday season from December 24 through December 31, 2026, reopening for regular business on Monday, January 4, 2027.

AND BE IT FURTHER RESOLVED THAT employees be required to use applicable vacation or other eligible leave credits for regular working days during the closure period that are not statutory holidays.

Carried

9.2.3 ~ Excess Dog Permit, 3836 Mowat Road

2026-259 **9.2.3.1 RESOLUTION: Excess Dog Permit - 3836 Mowat Road**

Councillor Horechko
Deputy Mayor Posthumus

BE IT RESOLVED THAT Council approve the request from Cory Lang and Elena Kalish for an Excess Dog Permit to permit a maximum of four dogs at 3836 Mowat Road, subject to compliance with Dog By-law 2022-11;

AND BE IT FURTHER RESOLVED THAT the applicants be required to pay the applicable $100.00 Excess Dog Permit fee and $75.00 maximum lifetime licensing fee, for a total of $175.00.

Carried

9.2.4 ~ Created4Me Daycare Lease

2026-260 **9.2.4.1 RESOLUTION: Created4Me Daycare Lease**

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT Council approve the lease agreement between the RM of East St. Paul and Created4Me Daycare for the daycare facility located at 264A Hoddinott Road, for the period of July 1, 2026 to June 30, 2031, with annual rental rates as outlined in the agreement;

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to execute the lease agreement on behalf of the Municipality.

Carried

9.3 UTILITIES

9.3.1 ~ Orkney Drive Sewer Line Repair

2026-261 **9.3.1.1 RESOLUTION: Orkney Drive Sewer Line Repair**

Councillor Duval
Councillor Horechko

WHEREAS Council approved $100,000 in the 2026 Budget for the Orkney Drive sewer line repair;

AND WHEREAS Administration proceeded with the repair based on the approved budget and the urgent need to address the condition and subsequent collapse of the sewer line;

THEREFORE, BE IT RESOLVED THAT Council approve the revised repair cost of $232,149.75 and authorize an additional expenditure of up to $132,169.75, with the additional funds to be drawn from the Sewer Reserve.

Carried

9.3.2 ~ 2026 Sanitary Sewer Cleaning Program

2026-262 **9.3.2.1 RESOLUTION: 2026 Sanitary Sewer Cleaning Program**

Deputy Mayor Posthumus
Councillor Imhoff

BE IT RESOLVED THAT Council, pursuant to Section 4(h) of the RM of East St. Paul Tender and Procurement Policy, approves the sole-source award of the 2026 Sanitary Sewer Cleaning Program to Uni-Jet Industrial Pipe Cleaning, to an upset limit of $75,000, based on the hourly rates submitted.

Carried

9.4 GENERAL

9.4.1 ~ Highland Park Family Fun Day

2026-263 **9.4.1.1 RESOLUTION: 2026 Highland Park Family Fun Day**

Councillor Horechko
Councillor Duval

BE IT RESOLVED THAT Council approve the Highland Park Family Fun Day as a designated Community Event, to be held on September 19, 2026, from 12:00 pm to 3:00 pm at 3014 Henderson Highway, for the purpose of obtaining the necessary permits to host the event.

Carried

10. CORRESPONDENCE FOR INFORMATION

11. BUSINESS ARISING FROM DELEGATIONS

NIL

12. COUNCIL MEMBERS REPORTS

12.1 Mayor - Carla Devlin

08-Sep-26	Council Meeting

12.2 Ward 1 - Brian Imhoff

19-Aug-26	John Q Special Board Meeting
21-Aug-26	Planning/Council Meeting
24-Aug-26	WWTP – Municipal Board Hearing Prep
25-Aug-26	Firehall Committee Review Meeting
02-Sep-26	RRBC Board Meeting
03-Sep-26	RRBC Board Meeting
04-Sep-26	RRBC Board Meeting
08-Sep-26	Council Meeting

12.3 Ward 2 - Orest Horechko

19-Aug-26 Red River Planning District Special Meeting
08-Sep-26 Regular Council Meeting

12.4 Ward 3 - Brian Duval

Two regular Council meetings
Meeting with Stantec re. preparations for Secondary Plan Municipal Board Meeting

12.5 Ward 4 - Charles Posthumus

19-Aug-26 RRPD Special Meeting
19-Aug-26 RRPD Planning Meeting
02-Sep-26 RRBC Board Meeting
03-Sep-26 RRBC Board Meeting
04-Sep-26 RRBC Board Meeting
08-Sep-26 Council Meeting

13. IN CAMERA

NIL

14. ADJOURNMENT

2026-264 **14.1 RESOLUTION: Adjournment**

Deputy Mayor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the meeting be adjourned, the time being 10:52 am.

Carried

Carla Devlin
Mayor

Suzanne Ward
Chief Administrative Officer