



Rural Municipality of East St. Paul
Meeting Minutes
August 13, 2024 - Planning Meeting - 05:30 PM

PRESENT: Mayor Carla Devlin
Deputy Mayor Orest Horechko
Councillor Brian Imhoff
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE: Suzanne Ward, Chief Administrative Officer
Kerry Pogson, A/Assistant Chief Administrative Officer
Cara Nichols, Community Development Planner

1. MEETING CALLED TO ORDER

2. ADOPTION OF THE AGENDA

2024-200

2.1 RESOLUTION: Adoption of the Agenda

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

3.1 ~ July 16, 2024 Planning Meeting Minutes

2024-201

3.1.1 RESOLUTION: Confirmation of the Minutes

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the July 16, 2024 planning meeting, be approved.

Carried

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

4.1 ~ PTH 202 Sidewalk at Swistun Park

2024-150

4.1.1 RESOLUTION: PTH 202 Sidewalk at Swistun Park

Councillor Duval
Mayor Devlin

WHEREAS the sidewalk and the single, northbound lane of PTH 202 are in adjacent proximity as they pass over the hill between Agar Avenue and the entrance to Swistun Park,

AND WHEREAS there is no separation or protection between the sidewalk and the roadway, creating a situation that has been described by residents, the Ward Councillor, and a professional consulting firm as "dangerous",

AND WHEREAS PTH 202 is a major north-south artery and truck route in the overall area between PTH 100 (Perimeter) and Lockport with greatly increased traffic volume over the past several decades,

AND WHEREAS Swistun Park and the sidewalk have evolved into a popular destination for residents and visitors alike in the past number of years, and function as a portion of the Trans Canada Trail,

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul commission an Engineering study to redesign or reconfigure the arrangement with the objective of mitigating the dangerous situation.

Name	Yes	No	Abstained	Absent
Mayor Devlin		✓		
Councillor Duval	✓			
Deputy Mayor Horechko		✓		
Councillor Imhoff		✓		
Councillor Posthumus		✓		

Defeated

5. PUBLIC HEARINGS

Nil

6. BY-LAWS

6.1 ~ Solid Waste By-law 2024-08 (2nd & 3rd Readings)

2024-202

6.1.1 RESOLUTION: Solid Waste By-law 2024-08 (2nd Reading)

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT By-law No. 2024-08, being a By-law of the Rural Municipality of East St. Paul to manage the residential storage, collection, removal and disposal of solid wastes, allowable hazardous waste, recyclables and yard waste be given 2nd reading.

Carried

2024-203

6.1.2 RESOLUTION: Solid Waste By-law 2024-08 (3rd Reading)

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT By-law No. 2024-08, being a By-law of the Rural Municipality of East St. Paul to manage the residential storage, collection, removal and disposal of solid wastes, allowable hazardous waste, recyclables and yard waste be given 3rd reading.

AND BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the by-law on behalf of the municipality.

Name	Yes	No	Abstained	Absent
Mayor Devlin	✓			
Councillor Duval	✓			
Deputy Mayor Horechko	✓			

Councillor Imhoff ✓
Councillor Posthumus ✓

Carried

7. POLICIES

8. FINANCES

8.1 ~ Schedule of Accounts

2024-204

8.1.1 RESOLUTION: Schedule of Accounts

Councillor Duval
Deputy Mayor Horechko

BE IT RESOLVED THAT the schedule of accounts dated August 13, 2024 amounting to \$6,215.00 be confirmed as paid.

Carried

8.2 ~ Schedule of Accounts (Paid Since July 16, 2024)

2024-205

8.2.1 RESOLUTION: Schedule of Accounts (Paid Since July 16, 2024)

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the schedule of accounts paid since the July 16, 2024 meeting of Council amounting to \$1,932,386.63 be confirmed as paid.

Carried

8.3 ~ Payroll

2024-206

8.3.1 RESOLUTION: Payroll

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for July 1, 2024 to August 13, 2024 amounting to \$313,374.82 be approved.

Carried

8.4 ~ Statement of Revenues and Expenditures - July 31, 2024

2024-207

8.4.1 RESOLUTION: Statement of Revenues and Expenses (July 31, 2024)

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the Statement of Revenues and Expenditures for the period ending July 31, 2024 be approved as presented.

Carried

9. GENERAL BUSINESS

9.1 OPERATIONS

9.1.1 ~ East St. Paul Skating Club Daytime Ice Allocation

2024-208

9.1.1.1 RESOLUTION: East St. Paul Skating Club Thursday Ice Time Request

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the East St. Paul Skating Club be granted, at no charge, one (1) hour of ice time for the Created4Me daycare program on Thursdays from 1:00 pm to 2:00 pm beginning October 1, 2024 and ending March 31, 2025.

Carried

9.2 UTILITIES

9.2.1 ~ Sanitary Sewer Flushing & Cleaning Program

2024-209

9.2.1.1 RESOLUTION: Annual Sanitary Sewer Flushing & Cleaning

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the 2024 sanitary sewer cleaning program be awarded to Uni-Jet Industrial Pipe Cleaning with a budget upset amount of \$85,000.00 and hourly rates as follows:

- Flusher unit, vacuum truck, water hauler, and associated manpower: \$425/hr
- CCTV truck (as needed basis): \$330/hr

Carried

9.3 GENERAL

9.3.1 ~ Request Extension for Order to Remedy a Contravention (3870 Waugh Rd)

2024-210

9.3.1.1 RESOLUTION: Order to Remedy a Contravention Extension Request

Councillor Duval
Councillor Imhoff

WHEREAS a Notice of Contravention was issued on June 12, 2024 for the property located at 3870 Waugh Road to address unsightly property due to a structure fire, pursuant to Unsightly Premises By-law No. 2006-15.

AND WHEREAS a Community Safety Officer conducted a reinspection of the property on June 28, 2024 and noted that the property remained in non-compliance.

AND WHEREAS the Order to Remedy a Contravention was mailed to the property owner on July 2, 2024, with an appeal period up to July 17, 2024.

THEREFORE BE IT RESOLVED THAT Council authorize the Community Safety Officers to enter onto the property to remedy the contravention as outlined in the Municipal Order.

AND BE IT FURTHER RESOLVED THAT the property owner(s) be responsible for all costs incurred associated with the enforcement of the Order pursuant to Sections 245(3) and 246(3) of The Municipal Act.

Carried

10. CORRESPONDENCE FOR INFORMATION

Received as information.

11. COUNCIL MEMBER REPORTS

11.1 Mayor - Carla Devlin

11.2 Ward 1 - Brian Imhoff

Aug 6 - WWTP ERU Briefing
Aug.6 - RRPD Briefing

Aug.6 - Weekly Council Briefing
Aug.13 - Council/Planning Meeting

11.3 Ward 2 - Orest Horechko

July 17 - RRPD Board Meeting
July 31 - Council Briefing
August 6 - Council Briefing: Stantec
August 6 - Council Briefing: Personal
August 13 - Council Meeting

Meetings with Residents

11.4 Ward 3 - Brian Duval

- Attended and presented at Plan 20-50 Public Hearing at Polo Park Inn
- Attended Association of Rural Municipalities Annual Golf Tournament
- Waste Water Treatment Plant ERU Study, review by Stantec
- Briefing on resident complaint to RRPD
- Attended 2nd Public Hearing for Plan 20-50 in Niverville
- One regular Council Meeting

11.5 Ward 4 - Charles Posthumus

July 16 - Utility Rate Study Briefing
July 16 - Planning Council Meeting
July 17 - Red River Planning Board Meeting
July 25 - Plan 20-50 Meeting in Winnipeg
July 28 - Lions Club Car Show Volunteer
August 1 - Association of Rural Municipalities Event
August 6 - Waste Water Briefing with Stantec
August 13 - Planning Council Meeting

12. IN CAMERA

12.1 ~ Personnel and Business Development Matters

2024-211

12.2 RESOLUTION: In Camera

Councillor Duval
Deputy Mayor Horechko

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss personnel and business development matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2024-212

12.3 RESOLUTION: Out of Camera

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried


2024-213

13. ADJOURNMENT

13.1 RESOLUTION: Adjournment

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT the meeting be adjourned, the time being 7:31pm.



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer