



**Rural Municipality of East St. Paul**  
**Meeting Minutes**  
**July 16, 2024 - Planning Meeting - 05:30 PM**

**PRESENT:** Mayor Carla Devlin  
Deputy Mayor Orest Horechko  
Councillor Brian Imhoff  
Councillor Brian Duval  
Councillor Charles Posthumus

**IN ATTENDANCE:** Suzanne Ward, Chief Administrative Officer.  
Kerry Pogson, A/Assistant Chief Administrative Officer  
Derek Eno, Red River Planning District  
Cara Nichols, Community Development Planner

**1. MEETING CALLED TO ORDER**

**2. ADOPTION OF THE AGENDA**

2024-174 **2.1 RESOLUTION: Adoption of the Agenda**

Deputy Mayor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

**3. OTHER BUSINESS**

**4. CONFIRMATION OF MINUTES**

**4.1 ~ May 28, 2024 Planning Meeting**

2024-175 **4.2 RESOLUTION: Confirmation of the May 28, 2024 Minutes**

Councillor Imhoff  
Councillor Duval

BE IT RESOLVED THAT the amended Council Meeting Minutes of the May 28, 2024 Planning Meeting, be approved.

Carried

**4.3 ~ June 25, 2024 Planning Meeting**

2024-176 **4.3.1 RESOLUTION: Confirmation of the June 25, 2024 Minutes**

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the June 25, 2024 Planning Meeting, be approved.

Carried

**5. DELEGATIONS**

**6. PUBLIC HEARINGS**

**6.1 ~ Conditional Use 14, 2024 (2829 McGregor Farm Rd)**

2024-177

**6.1.1 RESOLUTION: Open PH for Conditional Use 14, 2024 (2829 McGregor Farm Rd)**

Councillor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Council open the public hearing of council for Conditional Use 14, 2024 (2829 McGregor Farm Rd).

Carried

2024-178

**6.1.2 RESOLUTION: Close PH for Conditional Use 14, 2024 (2829 McGregor Farm Rd)**

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT Council close the public hearing of council for Conditional Use 14, 2024 (2829 McGregor Farm Rd).

Carried

2024-179

**6.1.3 RESOLUTION: Conditional Use 14, 2024 (2829 McGregor Farm Rd)**

Councillor Duval  
Councillor Imhoff

BE IT RESOLVED THAT Conditional Use 14, 2024 (2829 McGregor Farm Rd) be approved subject to the following condition(s):

1. The Conditional Use approval be limited to the "*General Contractor's Establishment*" use; This conditional use will run with the land, meaning the *General contractor establishment use* could be expanded and / or intensified, and / or new structures be built without further conditional use approval from the Council.

2. Applicant / owner obtains all required approvals and permits from the Red River Planning District

3. The applicant provides confirmation from the RM of East St. Paul administration that the following items have been addressed to the satisfaction of the RM:

- That a lot grading plan and storm water management plan have been submitted and approved by the Municipality, if required,
- The applicant obtain an approach permit from the Municipality, if required.
- Exterior storage be screened,
- Municipal piped services shall be connected to the property when available,

4. Taxes on the land for the current year, plus any arrears have been paid or arrangements satisfactory to the council have been made.

Carried

**6.2 ~ Variation Order 59, 2024 (653 Foxgrove Avenue)**

2024-180

**6.2.1 RESOLUTION: Open PH for Variation Order 59, 2024 (653 Foxgrove Avenue)**

Councillor Posthumus  
Councillor Duval

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 59, 2024 (653 Foxgrove Avenue).

Carried

2024-181

**6.2.2 RESOLUTION: Close PH for Variation Order 59, 2024 (653 Foxgrove Avenue)**

Councillor Imhoff  
Councillor Posthumus

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 59, 2024 (653 Foxgrove Avenue).

Carried

2024-182

**6.2.3 RESOLUTION: Variation Order 59, 2024 (653 Foxgrove Avenue)**

Councillor Posthumus  
Councillor Duval

BE IT RESOLVED THAT Council approve Variation Order 59, 2024 (653 Foxgrove Avenue) subject to the following conditions:

1. This variance is limited to what is proposed in this application. Any further changes, replacement or additions would require a new variance approval;
2. Applicant/owner obtains all the required approvals and permits from Red River Planning District and RM of East St. Paul, if required.

Carried

**7. BY-LAWS**

**7.1 ~ Solid Waste By-law 2024-08 (1st Reading)**

2024-183

**7.1.1 RESOLUTION: Solid Waste By-law 2024-08 (1st Reading)**

Deputy Mayor Horechko  
Councillor Imhoff

BE IT RESOLVED THAT By-law No. 2024-08, being a By-law of the Rural Municipality of East St. Paul to manage the residential storage, collection, removal and disposal of solid wastes, recyclables and yard waste be given (1st) reading.

Carried

**7.2 ~ Water Utility Rates By-law No. 2024-09 (1st Reading)**

2024-184

**7.2.1 RESOLUTION: Water Utility Rates By-law No. 2024-09 (1st Reading)**

Councillor Imhoff  
Councillor Duval

WHEREAS the Rural Municipality of East St. Paul has received a utility rate study for the Water Utility;

AND WHEREAS the Water Utility incurred an audited, PSAB, PUB adjusted

operating surplus of \$579 in 2022;

AND WHEREAS the audited financial statements include the Water Utility Administration cost allocation of \$41,569 as a transfer to the General Operating fund rather than an expense;

AND WHEREAS the adjusted 2022 Water Utility operating deficit is therefore \$40,990;

AND WHEREAS the 2022 audited financial statements indicate the Water Utility has a Working Capital Surplus of \$3,225,011, which exceeds the minimum Working Capital requirement of \$150,993;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul request approval from the Public Utilities Board for the adjusted Water Utility deficit of \$40,990 in 2022, with said deficit proposed to be recovered through the Water Utility Accumulated Fund Surplus;

AND BE IT FURTHER RESOLVED THAT By-law No. 2024-09 to establish Water Utility rates be given 1st reading and submitted to the Public Utilities Board for approval.

Carried

### **7.3 ~ Wastewater Utility Rates By-law No. 2024-10 (1st Reading)**

2024-185

#### **7.3.1 RESOLUTION: Wastewater Utility Rates By-law No. 2024-10 (1st Reading)**

Deputy Mayor Horechko  
Councillor Posthumus

WHEREAS the Rural Municipality of East St. Paul has received a utility rate study for the Wastewater Utility;

AND WHEREAS the Wastewater Utility incurred an audited, PSAB, PUB adjusted operating surplus of \$98,962 in 2022;

AND WHEREAS the audited financial statements include the Wastewater Utility Administration cost allocation of \$124,706 as a transfer to the General Operating fund rather than an expense;

AND WHEREAS the audited financial statements include \$34,461 of Glenway frontage levies as property tax revenue, which is not attributable to the Wastewater Utility;

AND WHEREAS the adjusted 2022 Wastewater Utility operating deficit is therefore \$60,205;

AND WHEREAS the 2022 audited financial statements indicate the Wastewater Utility has a Working Capital Surplus of \$4,765,484, which exceeds the minimum Working Capital requirement of \$393,506;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul request approval from the Public Utilities Board for the adjusted Wastewater Utility deficit of \$60,205 in 2022, with said deficit proposed to be recovered through the Wastewater Utility Accumulated Fund Surplus;

AND BE IT FURTHER RESOLVED THAT By-law No. 2024-10 to establish Wastewater Utility rates be given 1st reading and submitted to the Public Utilities Board for approval.

Carried

**8. POLICIES**

**8.1 ~ Speed Reader Board Policy PUB-123**

2024-186

**8.1.1 RESOLUTION: Speed Reader Board Policy PUB-123**

Councillor Posthumus  
Councillor Imhoff

BE IT RESOLVED THAT Speed Reader Board Policy PUB-123 be approved as presented.

Carried

**9. FINANCES**

**9.1 ~ Schedule of Accounts**

2024-187

**9.1.1 RESOLUTION: Schedule of Accounts**

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT the schedule of accounts dated July 16, 2024 amounting to \$1,150.00 be confirmed as paid.

Carried

**9.2 ~ Schedule of Accounts (Paid Since June 25, 2024)**

2024-188

**9.2.1 RESOLUTION: Schedule of Accounts (Paid Since June 11, 2024)**

Councillor Duval  
Councillor Imhoff

BE IT RESOLVED THAT the schedule of accounts paid since the June 25, 2024 meeting of Council amounting to \$971,086.23 be confirmed as paid.

Carried

**9.3 ~ Payroll**

2024-189

**9.3.1 RESOLUTION: Payroll**

Councillor Posthumus  
Councillor Imhoff

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for June 26, 2024 to July 16, 2024 amounting to \$156,621.01 be approved.

Carried

**9.4 ~ Statement of Revenues and Expenditures (June 30, 2024)**

2024-190

**9.4.1 RESOLUTION: Statement of Revenues and Expenditures (June 30, 2024)**

Councillor Posthumus  
Deputy Mayor Horechko

BE IT RESOLVED THAT the Statement of Revenues and Expenditures for the period ending June 30, 2024 be approved as presented.

Carried

**10. GENERAL BUSINESS**

**10.1 ADMINISTRATION**

**10.1.1 ~ CIBC Borrowing Resolution**

2024-191

**10.1.1.1 RESOLUTION: CIBC Borrowing Resolution 2024**

Councillor Imhoff  
Councillor Duval

WHEREAS Section 172(1) of The Municipal Act provides for borrowing funds for operational expenses during a fiscal year;

AND WHEREAS it may be deemed necessary to utilize a line of credit in the 2025 fiscal year;

THEREFORE BE IT RESOLVED THAT Council authorize the use of the line of credit, if needed, at the Canadian Imperial Bank of Commerce (CIBC) in the amount of two million dollars (\$2,000,000.00) for the 2025 fiscal year;

AND BE IT FURTHER RESOLVED THAT Council authorize the use of corporate credit cards at the Canadian Imperial Bank of Commerce (CIBC) with a credit limit of eighty thousand dollars (\$80,000.00) for the 2025 fiscal year.

Carried

**10.2 OPERATIONS**

**10.2.1 ~ 2024 Show & Shine Car Show**

2024-192

**10.2.1.1 RESOLUTION: 2024 Show & Shine Car Show**

Deputy Mayor Horechko  
Councillor Posthumus

BE IT RESOLVED THAT the Show & Shine Car Show be declared an annual community event for the purpose of applying for the necessary permits.

Carried

**10.2.2 ~ Pedestrian Crosswalk Lights on Birds Hill Road at Hillview Avenue**

2024-193

**10.2.2.1 RESOLUTION: Pedestrian Crosswalk Lighting**

Deputy Mayor Horechko  
Councillor Posthumus

WHEREAS pedestrian safety is a concern, and adequate signage and lighting play a pivotal role in ensuring safe crossings;

AND WHEREAS poorly lit pedestrian crossings can lead to decreased visibility for both pedestrians and drivers;

AND WHEREAS a comprehensive assessment of pedestrian crossing lighting is necessary to identify areas needing improvement;

THEREFORE BE IT RESOLVED THAT the Council request the Manitoba Transportation and Infrastructure Traffic Engineering Branch to conduct an assessment at the existing pedestrian crossing at **Birds Hill Road** and **Hillview Avenue** to determine if Rectangular Rapid Flashing Beacons, Pedestrian Corridors, or Pedestrian Crossing Signals are warranted to enhance pedestrian crossing safety at this crossing.

Carried

**10.3 GENERAL**

**10.3.1 ~ Vacation Home Patrol Program**

2024-194

**10.3.1.1 RESOLUTION: Vacation Home Patrol Program**

Councillor Duval

Councillor Posthumus

BE IT RESOLVED THAT Council endorse the Community Safety Officer Vacation Home Patrol Program as presented.

Carried

**10.3.2 ~ PTH 202 Sidewalk at Swistun Park**

**10.3.2.1 Verbal presentation by Councillor Duval**

2024

**10.3.2.2 RESOLUTION: PTH 202 Sidewalk at Swistun Park**

Councillor Duval

WHEREAS the sidewalk and the single northbound lane of PTH 202 are in adjacent positioning as they pass over the hill at the location of Memorial playground and the entrance to Swistun Park,

AND WHEREAS there is no separation or protection between the sidewalk and the roadway, resulting in a situation that has been described by residents, the Ward Councillor, and a consulting firm's report as " dangerous ",

AND WHEREAS PTH 202 is a major north-south artery and truck route serving the areas between PTH 100 (Perimeter) and Lockport with greatly increased traffic volume due to development growth over the past several decades,

AND WHEREAS Swistun Park has evolved into a popular destination for residents and visitors alike in the past number of years and functions as a portion of the Trans Canada Trail,

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul submits a Request For Proposal to Engineering firms to development options of redesign or reconfiguration of the current arrangement with the objective of mitigating the hazardous situation.

**MOTION WAS NOT SECONDED; RECEIVED AS INFORMATION.**

**10.3.3 ~ Regional Infrastructure Sharing Project - East St. Paul & St. Clements**

2024-195

**10.3.3.1 RESOLUTION: Regional Infrastructure Sharing Project - East St. Paul & St. Clements**

Deputy Mayor Horechko  
Councillor Posthumus

WHEREAS the Municipalities of St. Clements and East St. Paul have identified potential opportunities for regional infrastructure sharing;

AND WHEREAS collaboration on major infrastructure could lead to more efficient, cost-effective, and environmentally sound management practices for both municipalities;

AND WHEREAS regional infrastructure sharing aligns with the goals of promoting economic growth, protecting the environment, increasing resilience against climate change, and addressing servicing needs for population growth;

THEREFORE BE IT RESOLVED THAT Council commits to working together and hereby authorizes the establishment of a Joint Infrastructure Committee composed of representatives from both St. Clements and East St. Paul to oversee the planning and implementation of shared major infrastructure projects. The Joint Infrastructure Committee will report back to Council with:

- Assessment of the technical, financial, and environmental aspects of identified infrastructure projects.

- Where possible, establish servicing partnerships with a fair and equitable cost-sharing model for both initial infrastructure investments and ongoing operational costs.
- Collaborate on joint funding applications for provincial and federal infrastructure grants for major infrastructure projects.
- Development of a governance agreement outlining clear decision-making processes, operational responsibilities, and dispute resolution mechanisms for the shared infrastructure.

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer is hereby authorized and directed to take all necessary actions to implement this resolution.

Carried

### **10.3.4 ~ JQ Built Collaborative Efficiency Advocate Letter of Support**

#### **10.3.4.1 Note: Verbal presentation by Mayor Devlin**

2024-196

#### **10.3.4.2 RESOLUTION: JQ Built Collaborative Efficiency Advocate Letter of Support**

Deputy Mayor Horechko  
Councillor Posthumus

WHEREAS, the Rural Municipality of East St. Paul recognizes the importance of enhancing efficiency and sustainability efforts within our community;

AND WHEREAS, Efficiency MB has proposed a collaborative efficiency advocate program aimed at supporting municipalities and First Nations in accessing programs and funding opportunities;

AND WHEREAS, this program aligns with the goals of promoting energy efficiency and sustainability across our region;

AND WHEREAS, JohnQ is requesting letters of support from participating municipalities to strengthen the submission to Efficiency MB for funding this program;

THEREFORE, BE IT RESOLVED THAT the Council of the Rural Municipality of East St. Paul supports the concept of the Efficiency MB collaborative efficiency advocate program;

AND BE IT FURTHER RESOLVED THAT the Council authorizes the issuance of a letter of support to Efficiency MB, expressing our endorsement of the collaborative efficiency advocate position.

Carried

### **11. BUSINESS ARISING FROM DELEGATIONS**

### **12. CORRESPONDENCE FOR INFORMATION**

Received as information.

### **13. COUNCIL MEMBER REPORTS**

#### **13.1 Mayor - Carla Devlin**

#### **13.2 Ward 1 - Brian Imhoff**

June 26 - Council briefing  
 July 1 - Canada Day celebration - Legion  
 July 2 - Property Tax Assessment Open House  
 July 8 - Trails Committee Meeting  
 July 9 - Joint Meeting with St. Clements Council  
 July 16 - Utility Rate Study briefing  
 July 16 - Council/Planning meeting



**13.3 Ward 2 - Orest Horechko**

June 26 - Council briefing  
July 1 - Canada Day Celebration, Royal Canadian Legion Branch #215  
July 9 - Council briefing  
July 10 - Red River Planning District - Strategic Plan  
July 16 - Council briefing - utilities  
July 16 - Council/Planning meeting

**13.3.1 Ward 3 - Brian Duval**

- Property Assessment Open House
- Joint Council Meeting with RM of St. Clements
- Review of Utility Rate Study
- Regular Council Meeting

**13.4 Ward 4 - Charles Posthumus**

June 25 - Planning Meeting  
July 1 - Canada Day celebration at the Legion #215  
July 9 - St. Clements and East St. Paul joint Council Meeting on Regional Sharing  
July 10 - Red River Planning Seminar - Strategic Planning  
July 16 - Council Briefing re. Utility Rate Study  
July 16 - Planning Meeting

**14. IN CAMERA**

**14.1 ~ Legal Matter**

2024-197

**14.2 RESOLUTION: In Camera**

Councillor Duval  
Councillor Posthumus

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss (legal, personnel, business development) matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2024-198

**14.3 RESOLUTION: Out of Camera**

Councillor Imhoff  
Councillor Duval

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

**15. ADJOURNMENT**

2024-199

**15.1 RESOLUTION: Adjournment**

Councillor Posthumus  
Councillor Imhoff

BE IT RESOLVED THAT the meeting be adjourned, the time being 7:16 pm.

Carried



---

Carla Devlin  
Mayor



---

Suzanne Ward  
Chief Administrative Officer



# PUBLIC HEARING SIGN-IN SHEET

Variation Order 59, 2024

653 Foxgrove Avenue

July 18, 2024

5:30 pm

## IN SUPPORT

PRINT NAME CLEARLY	ADDRESS	PHONE
Doni Kuryk	[REDACTED]	[REDACTED]
Shawn Boese		
Alan Selby		

## IN OPPOSITION

PRINT NAME CLEARLY	ADDRESS	PHONE

## FOR INFORMATION

PRINT NAME CLEARLY	ADDRESS	PHONE



**PUBLIC HEARING SIGN-IN SHEET**  
 Conditional Use 14, 2024  
**2829 McGregor Farm Rd**  
 July 18, 2024  
 5:30 pm

**IN SUPPORT**

PRINT NAME CLEARLY	ADDRESS	PHONE
Ryan Munt	[REDACTED]	[REDACTED]
Matt Schriener		
Harry Schriener		
Sharon Boese		
Jessal Wyden		

**IN OPPOSITION**

PRINT NAME CLEARLY	ADDRESS	PHONE

**FOR INFORMATION**

PRINT NAME CLEARLY	ADDRESS	PHONE
BRENDAN SALAKOM (LANDMANN PLANNING)	[REDACTED]	[REDACTED]