



Rural Municipality of East St. Paul
Meeting Minutes
July 16, 2024 - Planning Meeting - 05:30 PM

PRESENT:

Mayor Carla Devlin
Deputy Mayor Orest Horechko
Councillor Brian Imhoff
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE:

Suzanne Ward, Chief Administrative Officer
Kerry Pogson, A/Assistant Chief Administrative Officer
Derek Eno, Red River Planning District
Cara Nichols, Community Development Planner

1. MEETING CALLED TO ORDER

2. ADOPTION OF THE AGENDA

2024-174

2.1 RESOLUTION: Adoption of the Agenda

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

4. CONFIRMATION OF MINUTES

4.1 ~ May 28, 2024 Planning Meeting

2024-175

4.2 RESOLUTION: Confirmation of the May 28, 2024 Minutes

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the amended Council Meeting Minutes of the May 28, 2024 Planning Meeting, be approved.

Carried

4.3 ~ June 25, 2024 Planning Meeting

2024-176

4.3.1 RESOLUTION: Confirmation of the June 25, 2024 Minutes

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the Council Meeting Minutes of the June 25, 2024 Planning Meeting, be approved.

Carried

5. DELEGATIONS

6. PUBLIC HEARINGS

6.1 ~ Conditional Use 14, 2024 (2829 McGregor Farm Rd)

2024-177

6.1.1 RESOLUTION: Open PH for Conditional Use 14, 2024 (2829 McGregor Farm Rd)

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT Council open the public hearing of council for Conditional Use 14, 2024 (2829 McGregor Farm Rd).

Carried

2024-178

6.1.2 RESOLUTION: Close PH for Conditional Use 14, 2024 (2829 McGregor Farm Rd)

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT Council close the public hearing of council for Conditional Use 14, 2024 (2829 McGregor Farm Rd).

Carried

2024-179

6.1.3 RESOLUTION: Conditional Use 14, 2024 (2829 McGregor Farm Rd)

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT Conditional Use 14, 2024 (2829 McGregor Farm Rd) be approved subject to the following condition(s):

1. The Conditional Use approval be limited to the "*General Contractor's Establishment*" use; This conditional use will run with the land, meaning the *General contractor establishment use* could be expanded and / or intensified, and / or new structures be built without further conditional use approval from the Council.

2. Applicant / owner obtains all required approvals and permits from the Red River Planning District

3. The applicant provides confirmation from the RM of East St. Paul administration that the following items have been addressed to the satisfaction of the RM:

- That a lot grading plan and storm water management plan have been submitted and approved by the Municipality, if required,
- The applicant obtain an approach permit from the Municipality, if required.
- Exterior storage be screened,
- Municipal piped services shall be connected to the property when available,

4. Taxes on the land for the current year, plus any arrears have been paid or arrangements satisfactory to the council have been made.

Carried

6.2 ~ Variation Order 59, 2024 (653 Foxgrove Avenue)

2024-180

6.2.1 RESOLUTION: Open PH for Variation Order 59, 2024 (653 Foxgrove Avenue)

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT Council open the Public Hearing of Council for Variation Order 59, 2024 (653 Foxgrove Avenue).

Carried

2024-181

6.2.2 RESOLUTION: Close PH for Variation Order 59, 2024 (653 Foxgrove Avenue)

Councillor Imhoff
Councillor Posthumus

BE IT RESOLVED THAT Council close the public hearing of council for Variation Order 59, 2024 (653 Foxgrove Avenue).

Carried

2024-182

6.2.3 RESOLUTION: Variation Order 59, 2024 (653 Foxgrove Avenue)

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT Council approve Variation Order 59, 2024 (653 Foxgrove Avenue) subject to the following conditions:

1. This variance is limited to what is proposed in this application. Any further changes, replacement or additions would require a new variance approval;
2. Applicant/owner obtains all the required approvals and permits from Red River Planning District and RM of East St. Paul, if required.

Carried

7. BY-LAWS

7.1 ~ Solid Waste By-law 2024-08 (1st Reading)

2024-183

7.1.1 RESOLUTION: Solid Waste By-law 2024-08 (1st Reading)

Deputy Mayor Horechko
Councillor Imhoff

BE IT RESOLVED THAT By-law No. 2024-08, being a By-law of the Rural Municipality of East St. Paul to manage the residential storage, collection, removal and disposal of solid wastes, recyclables and yard waste be given (1st) reading.

Carried

7.2 ~ Water Utility Rates By-law No. 2024-09 (1st Reading)

2024-184

7.2.1 RESOLUTION: Water Utility Rates By-law No. 2024-09 (1st Reading)

Councillor Imhoff
Councillor Duval

WHEREAS the Rural Municipality of East St. Paul has received a utility rate study for the Water Utility;

AND WHEREAS the Water Utility incurred an audited, PSAB, PUB adjusted

operating surplus of \$579 in 2022;

AND WHEREAS the audited financial statements include the Water Utility Administration cost allocation of \$41,569 as a transfer to the General Operating fund rather than an expense;

AND WHEREAS the adjusted 2022 Water Utility operating deficit is therefore \$40,990;

AND WHEREAS the 2022 audited financial statements indicate the Water Utility has a Working Capital Surplus of \$3,225,011, which exceeds the minimum Working Capital requirement of \$150,993;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul request approval from the Public Utilities Board for the adjusted Water Utility deficit of \$40,990 in 2022, with said deficit proposed to be recovered through the Water Utility Accumulated Fund Surplus;

AND BE IT FURTHER RESOLVED THAT By-law No. 2024-09 to establish Water Utility rates be given 1st reading and submitted to the Public Utilities Board for approval.

Carried

7.3 ~ Wastewater Utility Rates By-law No. 2024-10 (1st Reading)

2024-185

7.3.1 RESOLUTION: Wastewater Utility Rates By-law No. 2024-10 (1st Reading)

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS the Rural Municipality of East St. Paul has received a utility rate study for the Wastewater Utility;

AND WHEREAS the Wastewater Utility incurred an audited, PSAB, PUB adjusted operating surplus of \$98,962 in 2022;

AND WHEREAS the audited financial statements include the Wastewater Utility Administration cost allocation of \$124,706 as a transfer to the General Operating fund rather than an expense;

AND WHEREAS the audited financial statements include \$34,461 of Glenway frontage levies as property tax revenue, which is not attributable to the Wastewater Utility;

AND WHEREAS the adjusted 2022 Wastewater Utility operating deficit is therefore \$60,205;

AND WHEREAS the 2022 audited financial statements indicate the Wastewater Utility has a Working Capital Surplus of \$4,765,484, which exceeds the minimum Working Capital requirement of \$393,506;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul request approval from the Public Utilities Board for the adjusted Wastewater Utility deficit of \$60,205 in 2022, with said deficit proposed to be recovered through the Wastewater Utility Accumulated Fund Surplus;

AND BE IT FURTHER RESOLVED THAT By-law No. 2024-10 to establish Wastewater Utility rates be given 1st reading and submitted to the Public Utilities Board for approval.

Carried

8. POLICIES

8.1 ~ Speed Reader Board Policy PUB-123

2024-186

8.1.1 RESOLUTION: Speed Reader Board Policy PUB-123

Councillor Posthumus
Councillor Imhoff

BE IT RESOLVED THAT Speed Reader Board Policy PUB-123 be approved as presented.

Carried

9. FINANCES

9.1 ~ Schedule of Accounts

2024-187

9.1.1 RESOLUTION: Schedule of Accounts

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the schedule of accounts dated July 16, 2024 amounting to \$1,150.00 be confirmed as paid.

Carried

9.2 ~ Schedule of Accounts (Paid Since June 25, 2024)

2024-188

9.2.1 RESOLUTION: Schedule of Accounts (Paid Since June 11, 2024)

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the schedule of accounts paid since the June 25, 2024 meeting of Council amounting to \$971,086.23 be confirmed as paid.

Carried

9.3 ~ Payroll

2024-189

9.3.1 RESOLUTION: Payroll

Councillor Posthumus
Councillor Imhoff

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for June 26, 2024 to July 16, 2024 amounting to \$156,621.01 be approved.

Carried

9.4 ~ Statement of Revenues and Expenditures (June 30, 2024)

2024-190

9.4.1 RESOLUTION: Statement of Revenues and Expenditures (June 30, 2024)

Councillor Posthumus
Deputy Mayor Horechko

BE IT RESOLVED THAT the Statement of Revenues and Expenditures for the period ending June 30, 2024 be approved as presented.

Carried

10. GENERAL BUSINESS

10.1 ADMINISTRATION

10.1.1 ~ CIBC Borrowing Resolution

2024-191

10.1.1.1 RESOLUTION: CIBC Borrowing Resolution 2024

Councillor Imhoff
Councillor Duval

WHEREAS Section 172(1) of The Municipal Act provides for borrowing funds for operational expenses during a fiscal year;

AND WHEREAS it may be deemed necessary to utilize a line of credit in the 2025 fiscal year;

THEREFORE BE IT RESOLVED THAT Council authorize the use of the line of credit, if needed, at the Canadian Imperial Bank of Commerce (CIBC) in the amount of two million dollars (\$2,000,000.00) for the 2025 fiscal year;

AND BE IT FURTHER RESOLVED THAT Council authorize the use of corporate credit cards at the Canadian Imperial Bank of Commerce (CIBC) with a credit limit of eighty thousand dollars (\$80,000.00) for the 2025 fiscal year.

Carried

10.2 OPERATIONS

10.2.1 ~ 2024 Show & Shine Car Show

2024-192

10.2.1.1 RESOLUTION: 2024 Show & Shine Car Show

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the Show & Shine Car Show be declared an annual community event for the purpose of applying for the necessary permits.

Carried

10.2.2 ~ Pedestrian Crosswalk Lights on Birds Hill Road at Hillview Avenue

2024-193

10.2.2.1 RESOLUTION: Pedestrian Crosswalk Lighting

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS pedestrian safety is a concern, and adequate signage and lighting play a pivotal role in ensuring safe crossings;

AND WHEREAS poorly lit pedestrian crossings can lead to decreased visibility for both pedestrians and drivers;

AND WHEREAS a comprehensive assessment of pedestrian crossing lighting is necessary to identify areas needing improvement;

THEREFORE BE IT RESOLVED THAT the Council request the Manitoba Transportation and Infrastructure Traffic Engineering Branch to conduct an assessment at the existing pedestrian crossing at **Birds Hill Road** and **Hillview Avenue** to determine if Rectangular Rapid Flashing Beacons, Pedestrian Corridors, or Pedestrian Crossing Signals are warranted to enhance pedestrian crossing safety at this crossing.

Carried

10.3 GENERAL

10.3.1 ~ Vacation Home Patrol Program

2024-194

10.3.1.1 RESOLUTION: Vacation Home Patrol Program

Councillor Duval

Councillor Posthumus

BE IT RESOLVED THAT Council endorse the Community Safety Officer Vacation Home Patrol Program as presented.

Carried

10.3.2 ~ PTH 202 Sidewalk at Swistun Park

10.3.2.1 Verbal presentation by Councillor Duval

2024

10.3.2.2 RESOLUTION: PTH 202 Sidewalk at Swistun Park

Councillor Duval

WHEREAS the sidewalk and the single northbound lane of PTH 202 are in adjacent positioning as they pass over the hill at the location of Memorial playground and the entrance to Swistun Park,

AND WHEREAS there is no separation or protection between the sidewalk and the roadway, resulting in a situation that has been described by residents, the Ward Councillor, and a consulting firm's report as " dangerous ",

AND WHEREAS PTH 202 is a major north-south artery and truck route serving the areas between PTH 100 (Perimeter) and Lockport with greatly increased traffic volume due to development growth over the past several decades,

AND WHEREAS Swistun Park has evolved into a popular destination for residents and visitors alike in the past number of years and functions as a portion of the Trans Canada Trail,

THEREFORE BE IT RESOLVED THAT the Rural Municipality of East St. Paul submits a Request For Proposal to Engineering firms to development options of redesign or reconfiguration of the current arrangement with the objective of mitigating the hazardous situation.

MOTION WAS NOT SECONDED; RECEIVED AS INFORMATION.

10.3.3 ~ Regional Infrastructure Sharing Project - East St. Paul & St. Clements

2024-195

10.3.3.1 RESOLUTION: Regional Infrastructure Sharing Project - East St. Paul & St. Clements

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS the Municipalities of St. Clements and East St. Paul have identified potential opportunities for regional infrastructure sharing;

AND WHEREAS collaboration on major infrastructure could lead to more efficient, cost-effective, and environmentally sound management practices for both municipalities;

AND WHEREAS regional infrastructure sharing aligns with the goals of promoting economic growth, protecting the environment, increasing resilience against climate change, and addressing servicing needs for population growth;

THEREFORE BE IT RESOLVED THAT Council commits to working together and hereby authorizes the establishment of a Joint Infrastructure Committee composed of representatives from both St. Clements and East St. Paul to oversee the planning and implementation of shared major infrastructure projects. The Joint Infrastructure Committee will report back to Council with:

- Assessment of the technical, financial, and environmental aspects of identified infrastructure projects.

- Where possible, establish servicing partnerships with a fair and equitable cost-sharing model for both initial infrastructure investments and ongoing operational costs.
- Collaborate on joint funding applications for provincial and federal infrastructure grants for major infrastructure projects.
- Development of a governance agreement outlining clear decision-making processes, operational responsibilities, and dispute resolution mechanisms for the shared infrastructure.

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer is hereby authorized and directed to take all necessary actions to implement this resolution.

Carried

10.3.4 ~ JQ Built Collaborative Efficiency Advocate Letter of Support

10.3.4.1 Note: Verbal presentation by Mayor Devlin

2024-196

10.3.4.2 RESOLUTION: JQ Built Collaborative Efficiency Advocate Letter of Support

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS, the Rural Municipality of East St. Paul recognizes the importance of enhancing efficiency and sustainability efforts within our community;

AND WHEREAS, Efficiency MB has proposed a collaborative efficiency advocate program aimed at supporting municipalities and First Nations in accessing programs and funding opportunities;

AND WHEREAS, this program aligns with the goals of promoting energy efficiency and sustainability across our region;

AND WHEREAS, JohnQ is requesting letters of support from participating municipalities to strengthen the submission to Efficiency MB for funding this program;

THEREFORE, BE IT RESOLVED THAT the Council of the Rural Municipality of East St. Paul supports the concept of the Efficiency MB collaborative efficiency advocate program;

AND BE IT FURTHER RESOLVED THAT the Council authorizes the issuance of a letter of support to Efficiency MB, expressing our endorsement of the collaborative efficiency advocate position.

Carried

11. BUSINESS ARISING FROM DELEGATIONS

12. CORRESPONDENCE FOR INFORMATION

Received as information.

13. COUNCIL MEMBER REPORTS

13.1 Mayor - Carla Devlin

13.2 Ward 1 - Brian Imhoff

June 26 - Council briefing
July 1 - Canada Day celebration - Legion
July 2 - Property Tax Assessment Open House
July 8 - Trails Committee Meeting
July 9 - Joint Meeting with St. Clements Council
July 16 - Utility Rate Study briefing
July 16 - Council/Planning meeting

13.3 Ward 2 - Orest Horechko

June 26 - Council briefing
July 1 - Canada Day Celebration, Royal Canadian Legion Branch #215
July 9 - Council briefing
July 10 - Red River Planning District - Strategic Plan
July 16 - Council briefing - utilities
July 16 - Council/Planning meeting

13.3.1 Ward 3 - Brian Duval

- Property Assessment Open House
- Joint Council Meeting with RM of St. Clements
- Review of Utility Rate Study
- Regular Council Meeting

13.4 Ward 4 - Charles Posthumus

June 25 - Planning Meeting
July 1 - Canada Day celebration at the Legion #215
July 9 - St. Clements and East St. Paul joint Council Meeting on Regional Sharing
July 10 - Red River Planning Seminar - Strategic Planning
July 16 - Council Briefing re. Utility Rate Study
July 16 - Planning Meeting

14. IN CAMERA

14.1 ~ Legal Matter

2024-197

14.2 RESOLUTION: In Camera

Councillor Duval
Councillor Posthumus

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss (legal, personnel, business development) matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2024-198

14.3 RESOLUTION: Out of Camera

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

15. ADJOURNMENT

2024-199

15.1 RESOLUTION: Adjournment

Councillor Posthumus
Councillor Imhoff

BE IT RESOLVED THAT the meeting be adjourned, the time being 7:16 pm.

Carried



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer



PUBLIC HEARING SIGN-IN SHEET

Variation Order 59, 2024

653 Foxgrove Avenue

July 18, 2024

5:30 pm

IN SUPPORT

PRINT NAME CLEARLY	ADDRESS	PHONE
Don Kuryk	[REDACTED]	[REDACTED]
Shawn Boese		
Alan Jellu		

IN OPPOSITION

PRINT NAME CLEARLY	ADDRESS	PHONE

FOR INFORMATION

PRINT NAME CLEARLY	ADDRESS	PHONE



PUBLIC HEARING SIGN-IN SHEET

Conditional Use 14, 2024

2829 McGregor Farm Rd

July 18, 2024

5:30 pm

IN SUPPORT

PRINT NAME CLEARLY	ADDRESS	PHONE
Ryan Munt		
Matt Schriener		
HARRY SCHRIENER		
Shawn Boese		
Jerrad Wyden		

IN OPPOSITION

PRINT NAME CLEARLY	ADDRESS	PHONE

FOR INFORMATION

PRINT NAME CLEARLY	ADDRESS	PHONE
BRENDAN SALAKOM (LANDMARK PLANNING)		