



Rural Municipality of East St. Paul
Meeting Minutes
November 5, 2024 - Regular Council Meeting - 05:30 PM

PRESENT: Mayor Carla Devlin
Deputy Mayor Brian Imhoff
Councillor Orest Horechko
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE: Suzanne Ward, Chief Administrative Officer
Kerry Pogson, Acting Assistant Chief Administrative Officer

ABSENT:

1. CALL THE MEETING TO ORDER

2. ADOPTION OF THE AGENDA

2024-277

2.1 RESOLUTION: Adoption of the Agenda

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

4. ADOPTION OF THE MINUTES

4.1 ~ October 22, 2024 Planning Meeting

2024-278

4.2 RESOLUTION: Confirmation of the October 22, 2024 Minutes

Councillor Imhoff
Deputy Mayor Horechko

BE IT RESOLVED THAT the minutes of the October 22, 2024 Planning Meeting, be approved.

Carried

5. DELEGATIONS

6. BY-LAWS

6.1 ~ Fee Schedule By-law 2024-13 (1st Reading)

2024-279

6.1.1 RESOLUTION: Fee Schedule By-law 2024-13 (1st Reading)

Councillor Duval
Councillor Posthumus

BE IT RESOLVED THAT By-law 2024-13, being a By-law of the Rural Municipality of East St. Paul to revise and consolidate a fee schedule for municipal services, be given 1st reading.

Carried

7. POLICIES

8. FINANCES

8.1 ~ Schedule of Accounts

2024-280

8.1.1 RESOLUTION: Schedule of Accounts

Councillor Imhoff
Deputy Mayor Horechko

BE IT RESOLVED THAT the schedule of accounts dated November 5, 2024 amounting to \$25,670.00 be confirmed as paid.

Carried

8.2 ~ Schedule of Accounts (Paid Since October 8, 2024)

2024-281

8.2.1 RESOLUTION: Schedule of Accounts (Paid Since October 8, 2024)

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT the schedule of accounts Paid Since the October 8, 2024 meeting of Council amounting to \$6,639,191.19 be confirmed as paid.

Carried

8.3 ~ Payroll

2024-282

8.3.1 RESOLUTION: Payroll

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for October 8, 2024 to November 5, 2024 amounting to \$208,900.00 be approved.

Carried

9. GENERAL BUSINESS

9.1 ADMINISTRATION

9.1.1 ~ 2025 Council Calendar

2024-283

9.1.1.1 RESOLUTION: 2025 Council Calendar

Councillor Imhoff
Deputy Mayor Horechko

WHEREAS Council has reviewed the proposed calendar for the year 2025;

AND WHEREAS the RM of East St. Paul Procedures By-law states that

meetings are to be held on the 2nd and 4th Tuesday of each month;

AND WHEREAS it is important to accommodate significant dates that may affect Council meetings;

AND WHEREAS the meetings originally scheduled for November 11 and November 25, 2025, conflict with Remembrance Day and the AMM Convention, respectively;

THEREFORE, BE IT RESOLVED that Council hereby approves the 2025 Council calendar with the following amendments:

1. The meeting scheduled for November 11, 2025, shall be rescheduled to November 4, 2025.
2. The meeting scheduled for November 25, 2025, shall be rescheduled to November 18, 2025.

Carried

9.1.2 ~ Fire Panel Replacement

2024-284

9.1.2.1 RESOLUTION: Fire Panel Replacement

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT Council approve the upgrade to the fire panel as quoted by Chubb Fire Systems for the amount of \$23,210.00 plus applicable taxes.

AND BE IT FURTHER RESOLVED THAT the cost be borne by the General Reserve Fund.

Carried

9.1.3 ~ Manitoba GRO Funding Application

2024-285

9.1.3.1 RESOLUTION: Manitoba GRO Funding Application

Councillor Posthumus
Councillor Imhoff

WHEREAS the Government of Manitoba has launched the *Manitoba Growth, Renewal, and Opportunities for Municipalities (Manitoba GRO)* program, designed to provide financial assistance to municipalities for essential infrastructure projects;

AND WHEREAS the Fire Department has identified the need for a new pumper/rescue truck to enhance public safety and improve the community's emergency response capabilities;

AND WHEREAS Council previously approved the purchase of the pumper/rescue truck through Resolution 2023-430;

AND WHEREAS the municipality is seeking financial support through the Manitoba GRO program in the amount of \$733,183.65, which represents 50% of the total eligible costs for this project;

THEREFORE BE IT RESOLVED THAT Council hereby endorses the application for funding through the Manitoba GRO program to support the acquisition of the new pumper/rescue truck.

Carried

9.1.4 ~ Northeast Red Watershed District Meeting

2024-286

9.1.4.1 RESOLUTION: Northeast Red Watershed District Meeting

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the following members of Council be authorized to attend the Northeast Red Watershed District meeting on November 21, 2024 at the Dugald Community Club:

1. Councillor Charles Posthumus
2. Councillor Brian Imhoff

Carried

9.2 OPERATIONS

9.2.1 ~ CEMR Rail Crossing Maintenance Agreement

2024-287

9.2.1.1 RESOLUTION: CEMR Rail Crossing Maintenance Agreement

Deputy Mayor Horechko
Councillor Imhoff

WHEREAS the Rural Municipality (RM) of East St. Paul recognizes the need to formalize the jurisdictional responsibilities for the crossing located at mile 7.50 on the Pine Falls Subdivision, which intersects McGregor Farm Road;

AND WHEREAS the RM of East St. Paul entered into a Memorandum of Understanding (MOU) with Manitoba Transportation and Infrastructure (MTI) on December 14, 2023, which outlines the transfer of roadway maintenance responsibilities from MTI to the RM. This includes the paved portion of Sperring Road, the Raleigh Street underpass, DeVries Avenue, Norris Road, McGregor Farm Road, and Ross Farm Road;

AND WHEREAS the Road Opening By-Law No. 2024-04 was passed and received third reading on March 12, 2024;

THEREFORE, BE IT RESOLVED that Council formally acknowledges the jurisdictional responsibility for the crossing located at mile 7.50 on the Pine Falls Subdivision that intersects McGregor Farm Road;

AND BE IT FURTHER RESOLVED that the RM of East St. Paul accepts and adopts the existing maintenance agreement related to the aforementioned crossing.

Tabled

9.2.2 ~ Credit Card Processing through Univerus

2024-288

9.2.2.1 RESOLUTION: Univerus Credit Card Payments

Deputy Mayor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Council approve the implementation of credit card payment options for recreation program registrations and facility rentals through Univerus, with a 3% transaction fee to be applied to the customer.

Carried

9.3 UTILITIES

9.3.1 ~ 2016 Wastewater Utility Deficit

2024-289

9.3.1.1 RESOLUTION: 2016 Wastewater Utility Operating Deficit

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS the Rural Municipality of East St. Paul's Wastewater Utility reported an audited operating deficit of \$10,585 in 2016, adjusted in accordance with PSAB and PUB guidelines;

AND WHEREAS the 2022 audited financial statements show that the Wastewater Utility has a Working Capital Surplus of \$4,765,484, which exceeds the minimum Working Capital requirement of \$393,506;

THEREFORE BE IT RESOLVED THAT the RM East St. Paul formally requests approval from the Public Utilities Board to recover the 2016 operating deficit of \$10,585 through the Wastewater Utility's Accumulated Fund Surplus.

Carried

10. CORRESPONDENCE FOR INFORMATION

11. BUSINESS ARISING FROM DELEGATIONS

12. COUNCIL MEMBERS REPORTS

12.1 Mayor - Carla Devlin

March 2024 Highlights

13: Attended the CPR/WMR Board Meeting to discuss regional planning initiatives and ongoing collaborative efforts.

15: Participated in Selkirk Biz's swearing-in ceremony for their new board members, showcasing regional support for business leadership.

19: Held a traffic meeting to address local transportation and road safety concerns.

20: Attended the Red River Basin Fish Fry Dinner, fostering connections with regional stakeholders and community members.

* Participated in the Ponds Committee Open House, engaging with residents and stakeholders on water management strategies and updates.

27: Discussed the proposed cell tower project in a meeting aimed at enhancing local telecommunications infrastructure.

28: Engaged in an RM business meeting, covering key operational and policy updates.

April 2024 Highlight

3: Participated in the WWTP (Wastewater Treatment Plant) Stakeholder meeting to review project milestones .

* Attended the Chair Reception to honor regional leaders

4: Took part in the CPR/WMR Board Meeting to further discuss regional collaboration.

* Represented East St. Paul at a chamber event, connecting with local businesses.

5: Met with Deputy Minister Bruce Gray regarding the WWTP project to discuss provincial support and next steps

9-11: Attended the AMM Conference, focusing on municipal priorities, advocacy, and networking opportunities.

12: Participated in a finance meeting to review budgetary updates and financial planning.

15: Continued discussions on RM business matters, aligning operational priorities.

16: Attended another WWTP Stakeholder meeting to advance dialogue on wastewater management.

17: Represented the municipality at the John Q meeting, engaging in inter-municipal collaboration.

18: Chaired a special public hearing on the municipal budget, addressing

community feedback and priorities.

22: Met with Minister Bushie and BON representatives to discuss the WWTP project, emphasizing collaboration with Indigenous communities.

23: Participated in a WWTP Stakeholder meeting to review project developments.

24: Attended the CPR/WMR Board Meeting to further support regional initiatives.

* Participated in the BON inaugural ceremony, celebrating milestones in local leadership.

25: Joined the development meeting to discuss upcoming projects and planning approvals.

29: Engaged in a Personnel/Active Transportation meeting, focusing on staff matters and sustainable mobility initiatives.

Closing Remarks

This reporting period has been marked by active collaboration with regional, provincial, and Indigenous partners, particularly on critical infrastructure projects like the WWTP. Ongoing engagement with local businesses, committees, and stakeholders continues to strengthen our community's foundations and growth potential. Thank you to all residents, Council, and staff for your continued support and dedication.

May 2024 Highlights

1-3: Engaged in Secondary Plan meetings with public stakeholders, emphasizing community vision and growth planning.

6: Consulted with Legal Counsel on ongoing matters concerning municipal affairs.

8: Conducted Council briefing to address upcoming initiatives, community issues, and set council priorities.

9: Attended CPR/WMR Board meeting to discuss regional development.

15: Held multiple key meetings:

- Personnel review meeting, focusing on staffing and resources.
- Council Briefing covering ongoing council operations and constituent concerns.
- RRPD Board Meeting to align district planning efforts with East St. Paul's goals.

16: Participated in RM (Rural Municipality) Business meeting to address local government administrative matters.

21: Engaged with ESP Magazine on community outreach and communication strategies; additional Personnel meeting focused on staffing.

24: Met with Legal and participated in BON (Brokenhead Ojibway Nation) Meeting to strengthen ties and discuss collaborative opportunities.

27: Personnel meeting.

28: Attended Development meeting.

29: Briefing with John Q to discuss regional partnership projects.

30: CPR/WMR Board Meeting.

June 2024 Highlights

2: Represented East St. Paul at the Legion's Grand Opening of their new patio, engaging with veterans and community members.

5-10: Attended the FCM Conference, participating in workshops and discussions on national municipal strategies, networking with leaders to bring new insights to East St. Paul.

11: Attended Provincial Tax Assessment Briefing, acquiring insights into property tax assessments to aid in budget and fiscal planning.

12: Participated in John Q meeting on intermunicipal projects and strategic development.

13: Engaged with the Minister of Justice on provincial matters relevant to East St. Paul; also attended a WMR meeting focused Manitoba Region's collaborative efforts.

17: Attended a meeting with Imperial Oil, also met with BON to further ongoing engagement and cooperative projects.

20: Special RRPD/ESP meeting to address planning strategies and review district coordination efforts.

26: Council Briefing on Ward issues, addressing local concerns and councillor feedback to set action items.

July 2024 Highlights

- 1: Joined the Legion's Canada Day event, celebrating national pride and community spirit alongside East St. Paul residents.
- 2: Attended the Selkirk Assessment Meeting to review assessment protocols and impacts on East St. Paul's tax base.
- 9: Met with St. Clements Council and CAO, discussing shared municipal concerns and potential for joint projects.
- 10: CSO (Community Safety Officer) meeting, focusing on local safety initiatives and resource alignment.
- 16: Participated in a WWTP (Wastewater Treatment Plant) meeting to address essential infrastructure planning.
- 17: Further engagement with John Q to refine intermunicipal project strategies and progress updates.
- 25: Concluded the month with a WMR meeting, reinforcing East St. Paul's collaborative efforts within the region.

Summary

Throughout May to July 2024, as Mayor of East St. Paul, extensive participation in community events, strategic planning, intermunicipal collaborations, and provincial engagements have been instrumental. Priorities focused on regional development, community safety, infrastructure, and maintaining strong lines of communication within East St. Paul and neighbouring councils. The consistent alignment with district planning bodies, legal advisories, and regional partnerships reinforces East St. Paul's commitment to sustainable growth and community welfare.

August 2024 Highlights

- Waste Water Treatment Plant Study Briefing - attended a study briefing to discuss the Waste Water Treatment Plant.
- Council Briefing - Participated in a council briefing where updates were provided on various municipal matters, including infrastructure projects and community engagement initiatives.
- Plan 2050 Public Hearing: Public hearing was cancelled on site
- Council Briefing: Joined the council for a briefing to follow up on ongoing projects. August 19
- CPR/WMR Briefing - Plan 2050 - Attended a CPR/WMR (Capital Planning Region / Winnipeg Metropolitan Region) briefing focused on Plan 2050.
- John Q: Engaged - with the John Q team on intermunicipal projects, aligning on shared objectives and upcoming initiatives.
- Review of Ponds Status Project 2024 - Reviewed the status and planning for 2024 pond maintenance and development projects to ensure sustainable water management for East St. Paul.
- Council Priorities Meeting - Met with council members to revisit and update council priorities for the coming months.

September 2024 Highlights

- 5: Attended the ARM (Association of Rural Municipalities) dinner to network with other municipal leaders and discuss mutual concerns and collaborative opportunities.
- 7: Participated in the Parkinson Walk to show support for community members affected by Parkinson's and raise awareness for this important cause.
- 14: Engaged with residents at the Highland Park Community Event, which fostered a stronger connection within the community. September 17: Development Meeting: Discussed future projects.
- 18: Continued discussions with John Q on collaborative initiatives.
- * Council Priorities Meeting to further reviewed and refined council goals, with a focus on aligning our priorities with the needs of East St. Paul.
- 18: Attended the Ignite Dinner to support new Asper students.
- 19: Attended the STARS (Shock Trauma Air Rescue Service) Ambulance Dinner, recognizing the crucial role of emergency services and expressing support for ongoing and future needs.
- 19: Participated in a meeting with Minister Bushie and other CPR/WMR representatives to discuss Plan 2050, seeking alignment and provincial support on key components.

20: Honored Randy Bullard dedicated 42 years of service to the RM at his retirement luncheon, celebrating his contributions and wishing him well in retirement.

This report encapsulates a productive period marked by ongoing development, community involvement, and intergovernmental collaboration. Each engagement underscores our commitment to fostering growth, enhancing infrastructure, and maintaining East St. Paul as a thriving, connected community.

12.2 Ward 1 - Brian Imhoff

16-October Disaster Management Conference
17-October Disaster Management Conference
18-October Disaster Management Conference
22-October Planning/Council Meeting
28-October MGRA Board Meeting
29-October Council Briefing
29-October Public Meeting – Secondary Development Plan
5-November Regular Council Meeting

12.3 Ward 2 - Orest Horechko

8-October Council Meeting
16-October MARR Forum
16-October RRPD Board Meeting
17-October MARR Forum
22-October Council Meeting
23-October Special Meeting RRPD
27-October Gators Hockey Home Opener
29-October Council Briefing
29-October Secondary Plan
5-November Council Meeting

12.4 Ward 3 - Brian Duval

- Board of Revision Assessment Appeal Hearings
- Disaster Management Conference
- Two Council Meetings
- Secondary Plan Briefing
- Secondary Plan Public Presentation

12.5 Ward 4 - Charles Posthumus

8-October Council Meeting
16-October MARR Annual Meeting
16-October Red River Planning Board Meeting
17-October MARR AGM
20-October East St. Paul Community Club AGM
22-October Planning Meeting
23-October Red River Planning District Special Meeting
27-October East St. Paul Gators Home-Opener Game
29-October Open House: East St. Paul Secondary Plan
5-November Council Meeting

Several meetings & phonecalls with residents

13. IN CAMERA

13.1 ~ Personnel and Legal Matters

2024-290

13.1.1 RESOLUTION: In Camera

Councillor Duval
Councillor Imhoff

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss legal and personnel matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2024-291

13.1.2 RESOLUTION: Out of Camera

Deputy Mayor Horechko
Councillor Imhoff

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

2024-292

13.1.3 RESOLUTION: Assistant CAO Appointment

Deputy Mayor Horechko
Councillor Posthumus

WHEREAS, Kerry Pogson has been acting in the ACAO position for the past six months, during which time she has demonstrated exceptional leadership, competence, and commitment to the municipality;

AND WHEREAS, Kerry has proven her ability to manage the responsibilities of the ACAO role and has earned the trust and confidence of the leadership team;

AND WHEREAS, Council believes that appointing Kerry to the permanent ACAO position will provide stability, efficiency, and continued progress for the municipality;

THEREFORE, BE IT RESOLVED that Kerry be appointed to the position of Assistant Chief Administrative Officer (CAO), effective November 6, 2024.

Carried

14. ADJOURNMENT


2024-293

14.1 RESOLUTION: Adjournment

Councillor Imhoff
Councillor Duval

BE IT RESOLVED THAT the meeting be adjourned, the time being 7:08 pm.

Carried



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer