



Rural Municipality of East St. Paul

Meeting Minutes

September 9, 2025 - Regular Council Meeting - 09:00 AM

PRESENT:

Mayor Carla Devlin
Deputy Mayor Brian Imhoff
Councillor Orest Horechko
Councillor Brian Duval
Councillor Charles Posthumus

IN ATTENDANCE:

Suzanne Ward, Chief Administrative Officer
Kerry Floren, Assistant Chief Administrative Officer

ABSENT:

1. CALL THE MEETING TO ORDER

2. ADOPTION OF THE AGENDA

2025-256

2.1 RESOLUTION: Adoption of the Agenda

Deputy Mayor Imhoff
Councillor Horechko

BE IT RESOLVED THAT the agenda be adopted as presented.

Carried

3. OTHER BUSINESS

4. ADOPTION OF THE MINUTES

4.1 ~ August 19 Planning Minutes

2025-257

4.1.1 RESOLUTION: Minutes: August 19, 2025

Councillor Posthumus
Councillor Duval

BE IT RESOLVED THAT the minutes of the August 19, 2025 Council Planning Meeting be approved.

Carried

4.2 ~ August 26 Special Meeting Minutes

2025-258

4.2.1 RESOLUTION: Minutes: August 26, 2025 Special Meeting

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT the minutes of the August 26, 2025 Special Council Meeting be approved.

Carried

5. DELEGATIONS

6. BY-LAWS

7. POLICIES

7.1 ~ Tax Certificate and Property Information Policy OFF-103

2025-259

7.1.1 RESOLUTION: Tax Certificate and Property Information Policy OFF-103

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Tax Certificate and Property Information Policy OFF-103 be approved as amended.

Carried

7.2 ~ Respectful Workplace and Harassment Prevention Policy PER-148

2025-260

7.2.1 RESOLUTION: Respectful Workplace and Harassment Prevention Policy PER-148

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT Respectful Workplace and Harassment Prevention Policy PER-148 be approved, as amended.

Carried

8. FINANCES

8.1 ~ Schedule of Accounts

2025-261

8.1.1 RESOLUTION: Schedule of Accounts

Councillor Posthumus
Councillor Horechko

BE IT RESOLVED THAT the schedule of accounts dated September 9, 2025 amounting to \$2,240.00 be confirmed as paid.

Carried

8.2 ~ Schedule of Accounts (paid since August 19, 2025)

2025-262

8.2.1 RESOLUTION: Schedule of Accounts (paid since August 19, 2025)

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT the schedule of accounts paid since the August 19, 2025 meeting of Council amounting to \$1,290,855.09 be confirmed as paid.

Carried

8.3 ~ Payroll

2025-263

8.3.1 RESOLUTION: Payroll

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT the net payroll and Council indemnities for the RM of East St. Paul for August 29 to September 9, 2025 amounting to \$150,980.91 be approved.

Carried

8.4 ~ Statement of Revenue & Expenditures (August 31, 2025)

2025-264

8.4.1 RESOLUTION: Statement of Revenues & Expenditures (August 31, 2025)

Councillor Duval
Deputy Mayor Imhoff

BE IT RESOLVED THAT the Statement of Revenue and Expenditures for the period ending August 31, 2025 be approved as presented

Carried

9. GENERAL BUSINESS

9.1 ADMINISTRATION

9.1.1 ~ Board of Revision Citizen Members – Tax Year 2026

2025-265

9.1.1.1 RESOLUTION: Board of Revision Citizen Members – Tax Year 2026

Deputy Mayor Imhoff
Councillor Horechko

WHEREAS the Board of Revision has been set for October 2, 2025 at 5:30 pm.

AND WHEREAS section 35(1) of the Municipal Assessment Act states that Council will need to appoint members to the Board of Revision by resolution.

THEREFORE, BE IT RESOLVED THAT that following be appointed as members of the 2025 Board of Revision:

Council Members:

- Mayor Carla Devlin - Chairperson
- Councillor Brian Duval

Citizen Members:

- Jeff Michie
- Shauna Dram
- Jen Raposo

Secretary:

- Suzanne Ward (Alternate: Kerry Floren)

Carried

9.2 GENERAL

9.2.1 ~ 5th Annual Highland Park Family Fun Day

2025-266

9.2.1.1 RESOLUTION: 5th Annual Highland Park Family Fun Day

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Council approve the Highland Park Family Fun Day as a designated Community Event, to be held on September 20, 2025, from 12:00 PM to 3:00 PM at 3014 Henderson Highway, for the purpose of obtaining the necessary permits to host the event.

Carried

10. CORRESPONDENCE FOR INFORMATION

11. BUSINESS ARISING FROM DELEGATIONS

12. COUNCIL MEMBERS REPORTS

12.1 Mayor - Carla Devlin

AUGUST

19 - Council Briefing

19 - Regular Council/Planning Meeting

26 - Special Meeting of Council

SEPTEMBER

4 - Association of Rural Municipalities Meeting

9 - Regular Council Meeting

12.2 Ward 1 - Brian Imhoff

Aug 20 - John Q Orientation Meeting and Board Meeting

Aug 26 - Special Meeting of Council

Sep 4 - ARM Meeting

Sep 9 - Regular Council Meeting

12.3 Ward 2 - Orest Horechko

AUGUST

19 - Council Briefing

19 - Regular Council/Planning Meeting

20 - Red River Planning District Board Meeting

26 - Special Meeting of Council

SEPTEMBER

4 - Association of Rural Municipalities Meeting

9 - Regular Council Meeting

12.4 Ward 3 - Brian Duval

- Two regular council meetings

- Special council meeting regarding follow up agenda

- ARM monthly meeting

- Special meeting regarding Secondary Plan

12.5 Ward 4 - Charles Posthumus

Nil Report

13. IN CAMERA

13.1 ~ Legal Matter

2025-267

13.2 RESOLUTION: In Camera

Councillor Duval

Deputy Mayor Imhoff

BE IT RESOLVED THAT Council now move In Camera as per Section 152(3) of The Municipal Act to discuss legal matters.

AND BE IT FURTHER RESOLVED THAT all matters discussed while In Camera are to remain confidential as per Section 83(1)(d) of The Municipal Act.

Carried

2025-268

13.3 RESOLUTION: Out of Camera

Councillor Horechko
Councillor Posthumus

BE IT RESOLVED THAT Council now moves Out of Camera and resumes the Regular Meeting of Council.

Carried

14. ADJOURNMENT

2025-269

14.1 RESOLUTION: Adjournment

Deputy Mayor Imhoff
Councillor Duval

BE IT RESOLVED THAT the meeting be adjourned, the time being 9:25 am.

Carried



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer