

THE RURAL MUNICIPALITY OF EAST ST. PAUL

BY-LAW NO. 2025-14

FEES AND CHARGES FOR THE YEAR 2026

BEING a By-Law of the Rural Municipality of East St. Paul to revise and consolidate a fee schedule for municipal services rendered under the authority of *The Municipal Act*, *The Planning Act*, and the by-laws of the municipality.

WHEREAS in accordance with Section 232(2)(d) of *The Municipal Act*, a municipality may in a bylaw establish fees or other charges for services, activities or things provided or done by the municipality;

AND WHEREAS the Council of the Rural Municipality of East St. Paul deems it advisable to consolidate into one by-law the fees and charges payable to the Municipality for various services provided by the Municipality;

AND WHEREAS the Rural Municipality of East St. Paul deems it necessary and expedient to keep current the schedule of fees for the services provided by the Rural Municipality of East St. Paul;

NOW THEREFORE the Council of the Rural Municipality of East St. Paul, in open Council assembled, enacts as follows:

1. **THAT** this by-law shall be known as the Fees and Charges By-law.
2. **THAT** the fees and charges payable for services provided by the Municipality shall be as set out in the following schedules:

| | |
|--------------|------------------------|
| Schedule "A" | Administrative |
| Schedule "B" | Public Works |
| Schedule "C" | Transfer Station |
| Schedule "D" | Planning & Development |
| Schedule "E" | Community Services |
| Schedule "F" | Utilities |
3. **THAT** Council may review this by-law when deemed necessary and all schedules within this by-law may be amended by resolution of Council.
4. **THAT** the fees and charges set out in the schedule attached to this by-law shall take precedence over similar fees referenced in any other by-law or resolution unless otherwise noted herein or as approved within legal mutual party agreements.
5. **THAT** any unpaid fees or charges owing to the Municipality that relate to property, including any penalties related thereto and any fines imposed on the taxpayer, may be added to the taxpayer's taxes and may be collected by the Municipality in the same manner as a tax may be collected or enforced under *The Municipal Act*.

6. **THAT** this by-law shall come into force and effect on January 1, 2026.
7. **THAT** by-law No. 2024-13 (2025 Fees and Charges By-law) is hereby repealed.
8. **THAT** by-law No. 2009-11 (Tax Certificate By-law) is hereby repealed.
9. **THAT** by-law No. 2009-15 (Copies of Municipal Records By-law) is hereby repealed.

DONE AND PASSED as a by-law of The Rural Municipality of East St. Paul in the Province of Manitoba, this 13th day of January, 2026 A.D.



Carla Devlin
Mayor



Suzanne Ward
Chief Administrative Officer

| | | | |
|-------------------------|------------------|--------|---------------|
| Read a first time this | 14 th | day of | October, 2025 |
| Read a second time this | 13 th | day of | January, 2026 |
| Read a third time this | 13 th | day of | January, 2026 |

Schedule A - Administrative

| Description | Rate | Units | GST | Reference |
|---|--|----------|-----|---------------|
| History Books | \$20.00 | each | n/a | |
| Tax Certificates | \$50.00 | each | n/a | |
| Tax Penalties | 1.25% | month | n/a | BL 2025-06 |
| Board of Revision Application Fee | \$50.00 | each | n/a | |
| Returned Cheques | \$25.00 | each | n/a | |
| Copies | | | | |
| Paper (Letter or Legal) | \$0.25 | per page | n/a | |
| Paper printout from plotter 36" x 36" | \$30.00 | per page | n/a | |
| Digital Blueprints | \$100.00 | each | n/a | |
| Building Permit Copies | | | | |
| First Permit | \$25.00 | | n/a | |
| Additional Permits | \$5.00 | each | n/a | |
| Lottery Licences | | | | |
| License Fee | \$5.00 | each | n/a | LGCA 110/2014 |
| Prize values of \$3,000 or less | 1.5% of gross sales less license fee | | n/a | LGCA 110/2014 |
| Prize values of \$3,000 or greater | Apply directly with the LGCA | | | LGCA 110/2014 |
| Courier Delivery | actual cost | each | n/a | |
| Dogs | | | | |
| Lifetime Licenses (up to a maximum of \$75) | \$35.00 | each | n/a | BL 2022-11 |
| Replacement Tag | \$5.00 | each | n/a | BL 2022-11 |
| Excess Dog Permit Fee (4+ dogs - excludes licensing fees) | \$100.00 | each | n/a | BL 2022-11 |
| Impound Fees, Costs of Care, Feeding, Veterinary Fees | Determined by the Animal Control Officer | | | BL 2022-11 |
| Personnel Costs | \$50.00 | hour | n/a | |

Schedule B - Public Works

| Description | Rate | Units | GST | Reference |
|--|-----------------------------------|--------------|----------|------------|
| Culvert Fees | | | | |
| Deposit (Refundable) | \$3,000.00 | each | n/a | BL 2015-04 |
| Costs Exceeding Deposit | Cost + 10% admin fee | each | n/a | BL 2015-04 |
| Sprinkling Fee | \$50.00 | each | n/a | BL 2002-31 |
| Machine Rental Rates | | | | |
| Loader | MHCA Equipment Rental Rates Guide | | | |
| Cat Loader | MHCA Equipment Rental Rates Guide | | | |
| 1 Ton | MHCA Equipment Rental Rates Guide | | | |
| Self Propelled Wobbly | MHCA Equipment Rental Rates Guide | | | |
| Backhoe | MHCA Equipment Rental Rates Guide | | | |
| 5 Ton single Axle | MHCA Equipment Rental Rates Guide | | | |
| Grader (Cat 140 H) | MHCA Equipment Rental Rates Guide | | | |
| Kubato M110 Tractor | MHCA Equipment Rental Rates Guide | | | |
| Case L350 Tractor | MHCA Equipment Rental Rates Guide | | | |
| Thomas 153 Skid Steer | MHCA Equipment Rental Rates Guide | | | |
| Water Truck | MHCA Equipment Rental Rates Guide | | | |
| Equipment Attachments | 25% | hourly rate | n/a | |
| Cut Fees | | | | |
| Approaches | | | | |
| Residential | | | | |
| Regular Permit | \$150.00 | each | n/a | BL 2022-14 |
| Approach Width Variance | \$300.00 | each | n/a | BL 2015-04 |
| Non-Conforming Surcharge | N/A | each | n/a | BL 2022-14 |
| Roadway Area Cuts | | | | |
| Cut Permit | \$175.00 | each | n/a | BL 2022-14 |
| Latent Sinkage (4 sq. meter min.) | \$20.00 | square meter | n/a | BL 2022-14 |
| Concrete Roadway Cut (2 sq. meter min. - refundable) | \$394.00 | square meter | n/a | BL 2022-14 |
| Asphalt Roadway Cut (2 sq. meter min. - refundable) | \$200.00 | square meter | n/a | BL 2022-14 |
| Gravel Roadway Cut (refundable) | \$75.00 | square meter | n/a | BL 2022-14 |
| Sidewalk Cuts (3 sq. meter min. - refundable) | \$200.00 | square meter | n/a | BL 2022-14 |
| Curb Cuts (2 meter min. - refundable) | \$125.00 | meter | n/a | BL 2022-14 |
| Boulevard Cuts (4 sq. meter min. - refundable) | \$75.00 | square meter | n/a | BL 2022-14 |
| Environmental Health | | | | |
| Additional/Replacement Garbage/Recycling Cart | actual cost | each | plus GST | |
| Tipping Fees - Extra Carts | \$50.00 | year | plus GST | |

Schedule C - Transfer Station

| Description | Rate | Units | GST | Reference |
|---|---------------------------------|-------|-----|-----------|
| Disposal of Household Waste | | | | |
| Equivalent of 5 bags or less | \$10.00 | each | n/a | Website |
| 6 bags up to a 200 cubic ft. trailer | \$25.00 | each | n/a | Website |
| Level one ton truck | \$70.00 | each | n/a | Website |
| Appliances with ballast, capacitor, or refrigerant present | \$35.00 | each | n/a | Website |
| Toilet | \$10.00 | each | n/a | Website |
| Single Mattress | \$10.00 | each | n/a | Website |
| Mattress & Box Spring | \$25.00 | each | n/a | Website |
| Carpet & Underlay | \$10 - 25 (depending on amount) | | | Website |
| Furniture | Fees vary according to quantity | | | Website |
| Water Softener | \$10.00 | each | n/a | Website |
| Free of Charge | | | | |
| Scrap metal | no charge | | | Website |
| Recyclable materials | no charge | | | Website |
| Dried paint cans | no charge | | | Website |
| Tires with or without rims | no charge | | | Website |
| Appliances (dishwasher, washer, dryer, stove) | no charge | | | Website |
| Brush (bushes, trees etc.) | no charge | | | Website |
| Organic yard waste (grass, leaves, garden materials, wood chips and straw) | no charge | | | Website |
| Hot water tank | no charge | | | Website |
| BBQ (without propane tank) | no charge | | | Website |
| Lawnmowers (all fluids must be removed first) | no charge | | | Website |
| Certain types of hazardous waste - inquire for more detail | | | | |
| Paint items | no charge | | | Website |
| Household hazardous waste (ie pesticides, toxics, corrosives, flammable liquids, etc) | no charge | | | Website |
| Light bulbs (fluorescent, etc) | no charge | | | Website |
| Batteries | no charge | | | Website |
| Thermostats | no charge | | | Website |
| Electronics | no charge | | | Website |
| Not Accepted | | | | |
| Asbestos | n/a | | | Website |
| Petroleum contaminated soils | n/a | | | Website |
| Biomedical waste | n/a | | | Website |
| PCB contaminated material | n/a | | | Website |
| Individual ballast or capacitors | n/a | | | Website |
| Building materials (shingles, dimensional lumber, drywall, insulation etc.) | n/a | | | Website |

Schedule C - Transfer Station

| Access Cards | Description | Rate | Units | GST | Reference |
|--------------|------------------|-----------|-------|-----|-----------|
| | Initial Card | no charge | | | |
| | Replacement Card | \$20.00 | | | |

Schedule D - Planning & Development

| Description | Rate | Units | GST | Reference |
|--|------------|----------|-----|------------|
| Subdivision Fees | | | | |
| Administration Fee | | | | |
| 1-5 Lots/Units | \$500.00 | each | n/a | BL 2019-02 |
| 6-10 Lots/Units | \$600.00 | each | n/a | BL 2019-02 |
| 11-20 Lots/Units | \$800.00 | each | n/a | BL 2019-02 |
| 21+ Lots/Units | \$1,300.00 | each | n/a | BL 2019-02 |
| Service Deposits (refundable) | | | | |
| 1-5 Lots/Units | \$1,000.00 | each | n/a | BL 2019-02 |
| 6-10 Lots/Units | \$1,400.00 | each | n/a | BL 2019-02 |
| 11-20 Lots/Units | \$2,200.00 | each | n/a | BL 2019-02 |
| 21+ Lots/Units | \$4,200.00 | each | n/a | BL 2019-02 |
| Development Agreement | \$100.00 | lot/unit | n/a | BL 2019-02 |
| Permits/Deposits | | | | |
| Lot Grade Permit | | | | |
| Residential House | \$350.00 | each | n/a | |
| Accessory Building | \$235.00 | each | n/a | |
| Lot Grade Deposit | | | | |
| Residential House | \$5,000.00 | each | n/a | |
| Accessory Building | | | | |
| 0-107 sq. ft. | n/a | | | |
| 108-600 sq. ft. | \$350.00 | each | n/a | |
| 601-1,200 sq. ft. | \$870.00 | each | n/a | |
| 1,201+ sq. ft. | \$1,160.00 | each | n/a | |
| Non-residential | \$3,480.00 | each | n/a | |
| Any structure / No Letter of Credit / Works \$5,000+ | \$5,000.00 | each | n/a | |

Schedule D - Planning & Development

| Description | Rate | Units | GST | Reference |
|---|-----------------------|---------|-----|------------|
| Capital Levy | | | | |
| Transportation Levy | | | | |
| Residential Lot | \$4,500.00 | lot/REU | n/a | BL 2019-05 |
| Residential Equivalent Unit | \$4,500.00 | lot/REU | n/a | BL 2019-05 |
| Multi-Family Residential Unit | as per Policy PLA-110 | lot/REU | n/a | BL 2019-05 |
| Subdivison / Fronting Road / Not to Municipal Standards | \$1,750.00 | lot/REU | n/a | BL 2019-05 |
| Capital Levy | | | | |
| Residential Lot | \$5,000.00 | lot/REU | n/a | BL 2019-05 |
| Residential Equivalent Unit | \$5,000.00 | lot/REU | n/a | BL 2019-05 |
| Multi-Family Residential Unit | as per Policy PLA-110 | lot/REU | n/a | BL 2019-05 |
| Water Levy | | | | |
| Residential Lot | \$4,000.00 | lot/REU | n/a | BL 2019-05 |
| Residential Equivalent Unit | \$4,000.00 | lot/REU | n/a | BL 2019-05 |
| Multi-Family Residential Unit | as per Policy PLA-110 | lot/REU | n/a | BL 2019-05 |
| Existing Connections | \$4,000.00 | lot/REU | n/a | BL 2019-05 |
| Sewer Levy | | | | |
| Residential Lot | \$6,000.00 | lot/REU | n/a | BL 2019-05 |
| Residential Equivalent Unit | \$6,000.00 | lot/REU | n/a | BL 2019-05 |
| Multi-Family Residential Unit | as per Policy PLA-110 | lot/REU | n/a | BL 2019-05 |
| Existing Connections | \$6,000.00 | lot/REU | n/a | BL 2019-05 |
| Mowat Force Main Hookup | \$1,250.00 | each | n/a | |
| Parkland Dedication | | | | |
| 0-9 Lots | \$2,000.00 | lot | n/a | PLA 104 |
| 10+ Lots | 10% of assessed value | lot | n/a | PLA 104 |
| Home Occupation Business Permit | | | | |
| Within East St. Paul | \$50.00 | each | n/a | |
| Outside East St. Paul | \$100.00 | each | n/a | |

Schedule E - Community Services

| Description | Rate | Units | GST | Reference |
|---|------------|--------|----------|-----------|
| Ice Rental | | | | |
| Prime Time (all time other than noted below as Non-Prime) | | | | |
| Community Club & Minor Hockey | \$241.68 | hour | plus GST | |
| Adult Prime | \$268.18 | hour | plus GST | |
| Non-Prime Time - Weeknights & Weekends (10 - 11 p.m.) | \$231.08 | hour | plus GST | |
| Non-Prime Time - Weeknights & Weekends (after 11 p.m.) | \$162.18 | hour | plus GST | |
| Non-Prime Time - Weekdays (before 3 p.m.) | \$162.18 | hour | plus GST | |
| School Rate (non prime weekdays) | \$127.20 | hour | plus GST | |
| Public Skating (all ages) | no charge | n/a | n/a | |
| Outdoor rinks - single ice surface | no charge | n/a | n/a | |
| Facility Rental Rates - Ice Area | | | | |
| 2 consecutive day functions | \$1,564.53 | 2 days | plus GST | |
| Security | \$35.00 | hour | plus GST | |
| Damage deposit | \$900.00 | flat | n/a | |
| 1 day function | \$938.10 | 1 day | plus GST | |
| Security (min 4 hours) | \$35.00 | hour | plus GST | |
| Damage deposit | \$795.00 | flat | n/a | |
| Dog Show | \$5,675.00 | flat | plus GST | |
| Damage deposit | \$2,200.00 | flat | n/a | |
| Ball or Roller Hockey - min 3 hours | \$77.91 | hour | plus GST | |
| Other Events - min 3 hours | \$156.43 | hour | plus GST | |
| Bartenders - min. 4 hours | \$35.00 | hour | plus GST | |
| Security (2 required at events with alcohol) | \$35.00 | hour | plus GST | |

Schedule E - Community Services

| Description | Rate | Units | GST | Reference |
|--|------------|---------|----------|-----------|
| Multi-Use Room Rates | | | | |
| Socials, Weddings, Banquets - 12 hour maximum | | | | |
| Hall | \$730.98 | day | plus GST | |
| Security (require 2 at events with alcohol, min 4 hours) | \$35.00 | hour | plus GST | |
| Bartender (min 4 hours) | \$35.00 | hour | plus GST | |
| Rental Deposit | \$250.00 | flat | n/a | |
| Damage Deposit | \$475.00 | flat | n/a | |
| Showers / Birthdays / Funerals - 12 hour rental | \$283.97 | day | plus GST | |
| Rental Deposit | \$100.00 | flat | n/a | |
| Damage Deposit | \$250.00 | flat | n/a | |
| Showers / Birthdays / Funerals - 6 hour rental | \$142.08 | day | plus GST | |
| Rental Deposit | n/a | | | |
| Damage Deposit | \$250.00 | flat | n/a | |
| Community Schools - Socials & banquets | no charge | | | |
| Damage Deposit | \$250.00 | flat | n/a | |
| Political Organizations - hearings and meetings weeknights | \$161.28 | 2 hours | plus GST | |
| Damage Deposit | \$250.00 | flat | n/a | |
| Community Club Events - Max 4 per year | | | | |
| Hall | \$439.31 | day | plus GST | |
| Security (require 2 with alcohol) | \$35.00 | hour | plus GST | |
| Damage Deposit | \$250.00 | flat | n/a | |
| Community Club Meetings - maximum 2 hours | | | | |
| Hall | no charge | | | |
| Damage Deposit | n/a | | | |
| Meetings beyond 2 hours | \$169.34 | flat | n/a | |
| Damage Deposit for meetings beyond 2 hours | \$250.00 | flat | n/a | |
| Non-Profit Pricing - Banquet Hall, Dry Arena Floor Package | | | | |
| Security | \$35.00 | hour | plus GST | |
| 1 day function | \$469.05 | day | plus GST | |
| 2 consecutive day function | \$782.27 | 2 days | plus GST | |
| 2+ consecutive day function | \$1,095.50 | 2+ days | plus GST | |
| Damage Deposit | \$350.00 | flat | n/a | |
| Recreation Activity | \$35.00 | hour | plus GST | |

Schedule E - Community Services

| Description | Rate | Units | GST | Reference |
|--|------------|--------------------|----------|-----------|
| Soccer/Baseball Complex | | | | |
| Baseball | | | | |
| Community Club | | | | |
| Practise w/o chalk | \$40.00 | hour | plus GST | |
| Game with chalk - 3 hours | \$44.00 | 3-hour | plus GST | |
| Resident | | | | |
| Practise w/o chalk | \$40.00 | hour | plus GST | |
| Game with chalk - 3 hours | \$55.00 | 3-hour | plus GST | |
| Non-Resident | | | | |
| Practise w/o chalk | \$47.00 | hour | plus GST | |
| Game with chalk - 3 hours | \$63.00 | 3-hour | plus GST | |
| Soccer | | | | |
| Community Club - Practice / game | \$40.00 | hour | plus GST | |
| Resident - Practice / game | \$40.00 | hour | plus GST | |
| Non-resident - Practice / game | \$44.00 | hour | plus GST | |
| Adult | n/a | field | plus GST | |
| Community Centre - flat fee | n/a | season | plus GST | |
| Soccer - Complex Tournament Rentals | | | | |
| Max 12 hr rental - 5 fields (Full A & B, Mid G, LTDP, C & E) | \$2,000.00 | flat | plus GST | |
| Damage Deposit | \$800.00 | flat | plus GST | |
| Baseball/Softball - Complex Tournament Rentals | | | | |
| Max 12 hour rental - Diamonds 1-5 | \$1,500.00 | flat | plus GST | |
| Max 12 hour rental - One Diamond | \$300.00 | flat | plus GST | |
| Damage Deposit | \$650.00 | flat | plus GST | |
| Farmers Market - Vendors | | | | |
| Single Market Sunday | \$35.00 | per Sunday | plus GST | |
| Full-time June to September | \$490.00 | 3 weeks discounted | plus GST | |
| Market Area Rental | | | | |
| Events - Half Day - under 200 sq ft - gravel only | \$130.20 | max of 6 hours | plus GST | |
| Damage Deposit | \$150.00 | flat | plus GST | |
| Events - Full Day - under 200 sq ft - gravel only | \$195.30 | max of 12 hours | plus GST | |
| Damage Deposit | \$150.00 | flat | plus GST | |
| Events – half day - over 200 sq ft - gravel and grass areas | \$318.63 | max of 6 hours | plus GST | |
| Damage Deposit | \$250.00 | flat | plus GST | |
| Events – full day - over 200 sq ft - gravel and grass areas | \$477.95 | max of 12 hours | plus GST | |
| Damage Deposit | \$300.00 | flat | plus GST | |

Schedule E - Community Services

| Description | Rate | Units | GST | Reference |
|--------------------------------------|-------------|-----------------|----------|-----------|
| Summer Camp | | | | |
| Full Week | \$160.00 | per camper | n/a | |
| Full Week (additional Child) | \$145.00 | per camper | n/a | |
| Single Day | n/a | per camper | n/a | |
| 4-day week | \$135.00 | per camper | n/a | |
| 4-day week (additional Child) | \$120.00 | per camper | n/a | |
| Centennial Plaza Rental | | | | |
| Half Day | \$136.71 | max of 4 hours | plus GST | |
| Damage Deposit | \$200.00 | flat | plus GST | |
| Full Day | \$257.36 | max of 12 hours | plus GST | |
| Damage Deposit | \$200.00 | flat | plus GST | |
| Weed Control | | | | |
| Cutting | actual cost | hour | n/a | |
| Spraying - hourly rate plus chemical | actual cost | hour | n/a | |
| Admin Fee | \$50.00 | flat | n/a | |

Schedule F - Utilities

| Description | Rate | Units | GST | Reference |
|--|--------------------|---------------|-----|---------------|
| Levies | | | | |
| Water Rates | | | | |
| Customer Service Charge | \$8.93 | quarter | n/a | BL 2024-09 |
| Volumetric Charge | \$1.94 | cubic meter | n/a | BL 2024-09 |
| Bulk Volumetric Charge | n/a | cubic meter | n/a | BL 2024-09 |
| Reconnection fee | \$100.00 | each | n/a | BL 2024-09 |
| Inspection Rate | \$100.00 | each | n/a | BL 2024-09 |
| Water Meter Register | actual cost | each | n/a | |
| Meter Testing Deposit (refundable) | \$100.00 | each | n/a | BL 2024-09 |
| Sewer Rates | | | | |
| Customer Service Charge | \$10.87 | quarter | n/a | BL 2024-10 |
| Volumetric Charge | \$2.25 | cubic meter | n/a | BL 2024-10 |
| Residential Equivalent Unit | \$154.13 | quarter | n/a | BL 2024-10 |
| Reconnection fee | n/a | each | n/a | BL 2024-10 |
| Inspection Rate | \$100.00 | each | n/a | BL 2024-10 |
| Minimum Volumes by Water Pipe Diameter | | | | |
| 15mm (5/8") | 14 m ³ | quarter | n/a | BL 2024-09 |
| 19mm (3/4") | 28 m ³ | quarter | n/a | BL 2024-09 |
| 25mm (1") | 56 m ³ | quarter | n/a | BL 2024-09 |
| 38mm (1.5") | 140 m ³ | quarter | n/a | BL 2024-09 |
| 50mm (2") | 350 m ³ | quarter | n/a | BL 2024-09 |
| 75mm (3") | n/a | quarter | n/a | BL 2024-09 |
| 100mm (4") | n/a | quarter | n/a | BL 2024-09 |
| 150mm (6") | n/a | quarter | n/a | BL 2024-09 |
| Penalties | 1.25% | month | n/a | BL 2024-09/10 |
| Sewer Connection Fees | | | | |
| First 50 feet of frontage | \$100.00 | frontage foot | n/a | UTI 102 |
| Next 50 feet of frontage | \$50.00 | frontage foot | n/a | UTI 102 |
| Frontage over 100 feet | \$25.00 | frontage foot | n/a | UTI 102 |
| Water Connection Fees | | | | |
| First 50 feet of frontage | \$80.00 | frontage foot | n/a | UTI 102 |
| Next 50 feet of frontage | \$40.00 | frontage foot | n/a | UTI 102 |
| Frontage over 100 feet | \$20.00 | frontage foot | n/a | UTI 102 |

Schedule F - Utilities

| Description | Rate | Units | GST | Reference |
|--|-----------|-------|-----|-----------|
| Permit Fee - New Water Services | | | | |
| Single Domestic | \$100.00 | each | n/a | |
| Commercial | \$200.00 | each | n/a | |
| Sprinkler Service | \$100.00 | each | n/a | |
| Water Turn On Fee | \$100.00 | each | n/a | |
| Multiple Metering | \$75.00 | each | n/a | |
| Water Sold at Standpipe | no charge | n/a | n/a | |