

THE RURAL MUNICIPALITY OF EAST ST. PAUL

BY-LAW NO. 2022-16

FEES AND CHARGES FOR THE YEAR 2023

BEING a By-Law of the Rural Municipality of East St. Paul to revise and consolidate a fee schedule for municipal services rendered under the authority of *The Municipal Act*, *The Planning Act*, and the by-laws of the Municipality.

WHEREAS in accordance with Section 232(2)(d) of *The Municipal Act*, a municipality may in a by-law establish fees or other charges for services, activities, or things provided or done by the Municipality;

AND WHEREAS the Council of the Rural Municipality of East St. Paul deems it advisable to consolidate into one by-law the fees and charges payable to the Municipality for various services provided by the Municipality;

AND WHEREAS the Rural Municipality of East St. Paul deems it necessary and expedient to keep current the schedule of fees for the services provided by the Rural Municipality of East St. Paul;

NOW THEREFORE the Council of the Rural Municipality of East St. Paul, in open Council assembled, enacts as follows:

1. **THAT** this by-law shall be known as the Fees and Charges By-law.
2. **THAT** the fees and charges payable for services provided by the Municipality shall be as set out in the following schedules:

| | |
|--------------|----------------------|
| Schedule "A" | Administrative |
| Schedule "B" | Fire Department |
| Schedule "C" | Public Works |
| Schedule "D" | Environmental Health |
| Schedule "E" | Transfer Station |
| Schedule "F" | Planning |
| Schedule "G" | Community Services |
| Schedule "H" | Utilities |
| Schedule "I" | Personnel |
3. **THAT** Council may review this by-law when deemed necessary and all schedules within this by-law may be amended by resolution of Council.
4. **THAT** the fees and charges set out in the schedule attached to this by-law shall take precedence over similar fees referenced in any other by-law or resolution unless otherwise noted herein or as approved within legal mutual party agreements.

5. **THAT** any unpaid fees or charges owing to the Municipality that relate to property, including any penalties related thereto and any fines imposed on the taxpayer, may be added to the taxpayer's taxes and may be collected by the Municipality in the same manner as a tax may be collected or enforced under *The Municipal Act*.
6. **THAT** this by-law shall come into force and effect on January 1, 2023.

DONE AND PASSED as a by-law of The Rural Municipality of East St. Paul in the Province of Manitoba, this 29th day of November, 2022 A.D.



 Carla Devlin
 Mayor



 Suzanne Ward
 A/Chief Administrative Officer

| | | | |
|-------------------------|------------------|--------|----------------|
| Read a first time this | 8 th | day of | November, 2022 |
| Read a second time this | 29 th | day of | November, 2022 |
| Read a third time this | 29 th | day of | November, 2022 |

Schedule A - Administrative

| Description | Rate | Units | GST | Reference |
|---|--|-----------|--------|------------|
| Office Fees: | | | | |
| History Books | \$20.00 | each | exempt | |
| Tax Certificates | | | | |
| | \$35.00 | each | exempt | |
| Finance Charges: | | | | |
| Tax Penalties | 1.25% | per month | exempt | BL 2010-11 |
| Utility Penalties | 1.25% | per month | exempt | |
| Returned Cheques | | | | |
| | \$25.00 | each | exempt | |
| Copies | | | | |
| Paper (11" x 17") | \$0.25 | per page | exempt | |
| Paper printout from plotter 36 x 36 | \$50.00 | per page | exempt | |
| Digital Blueprints | | | | |
| | \$100.00 | each | exempt | |
| Lottery Licences: | | | | |
| License Fee | \$5.00 | each | exempt | |
| Gross sales of less than \$3,000 | 0% of gross sales | | exempt | |
| Gross sales of \$3,000 or greater | 1.5% of gross sales less \$5 license fee | | exempt | |
| Courier delivery | | | | |
| | actual cost | | | |
| Dogs: | | | | |
| Lifetime Licenses (up to a maximum of \$75) | \$35.00 | each | exempt | 2022-11 |
| Replacement Tag | \$5.00 | each | exempt | 2022-11 |
| Excess Dog Permit Fee (4+ dogs - excludes licensing fees) | \$100.00 | each | exempt | 2022-11 |
| Impound Fees, Costs of Care, Feeding, Veterinary Fees: | Determined by the Animal Control Officer | | | 2022-11 |

Schedule B - Fire Department

| Description | Rate | Units | GST | Reference |
|-----------------------|--|-------|-----|-----------|
| MPIC Billings: | | | | |
| MPI Rates | | | | |
| Basic Call | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Complex Call | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Securing the Scene | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Extra Services | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Foam Allowance | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Pumper Rate | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Rescue Rate | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |
| Water Tanker | as per current year MPI Firefighting Billing for Motor Vehicle Accidents | | | |

Schedule C - Public Works

| Description | Rate | Units | GST | Reference |
|---|------------|-------------|----------|---|
| Culvert Fees: | | | | |
| Deposit (refundable) | \$1,000.00 | | plus GST | BL 2015-04 |
| Plus 10% admin fee | 10% | | exempt | BL 2015-04 |
| Permit for Private Roadway | \$80.00 | | exempt | BL 2015-04 |
| Machine Rental Rates: | | | | |
| Loader | | | | as per current year MHCA Equipment Rental Rates Guide |
| Cat Loader | | | | as per current year MHCA Equipment Rental Rates Guide |
| 1 Ton | | | | as per current year MHCA Equipment Rental Rates Guide |
| Self Propelled Wobbly | | | | as per current year MHCA Equipment Rental Rates Guide |
| Backhoe | | | | as per current year MHCA Equipment Rental Rates Guide |
| 5 Ton single Axle | | | | as per current year MHCA Equipment Rental Rates Guide |
| Grader (Cat 140 H) | | | | as per current year MHCA Equipment Rental Rates Guide |
| Kubato M110 Tractor | | | | as per current year MHCA Equipment Rental Rates Guide |
| Case L350 Tractor | | | | as per current year MHCA Equipment Rental Rates Guide |
| Thomas 153 Skid Steer | | | | as per current year MHCA Equipment Rental Rates Guide |
| Water Truck | | | | as per current year MHCA Equipment Rental Rates Guide |
| An additional 25% charged to the hourly rate for all equipment attachments including the following: | 25% | hourly rate | exempt | 432-08 |
| Wing for Graders | | | | |
| Sanders for 5 Tons | | | | |
| Skid Steer Attachments | | | | |
| Backhoe Attachments | | | | |
| Mowers attached to Tractors | | | | |
| Packers attached to Tractors | | | | |
| Steamers attached to 1 Ton Truck | | | | |

Schedule C - Public Works

| Description | Rate | Units | GST | Reference |
|--|----------|-------------------|----------|------------|
| Cut Fees: | | | | |
| Approaches: | | | | |
| Residential | | | | |
| Regular Permit | \$80.00 | each | exempt | BL 2022-XX |
| Non-Conforming Surcharge | \$75.00 | each | exempt | BL 2022-XX |
| Roadway Area Cuts: | | | | |
| Cut Permit | \$65.00 | | exempt | BL 2022-XX |
| Latent Sinkage (4 sq. meter min.) | \$10.00 | per square meter | exempt | BL 2022-XX |
| Concrete Roadway Cut (2 sq. meter min. - refundable) | \$250.00 | per square meter | exempt | BL 2022-XX |
| Asphalt Roadway Cut (2 sq. meter min. - refundable) | \$150.00 | per square meter | exempt | BL 2022-XX |
| Gravel Roadway Cut (refundable) | \$50.00 | per square meter | exempt | BL 2022-XX |
| Sidewalk Cuts (3 sq. meter min. - refundable) | \$120.00 | per square meter | exempt | BL 2022-XX |
| Curb Cuts (2 meter min. - refundable) | \$125.00 | per meter | exempt | BL 2022-XX |
| Boulevard Cuts (4 sq. meter min. - refundable) | \$45.00 | per square meter | exempt | BL 2022-XX |
| Counting & Speed Measurement Equipment Rental | \$295.00 | per 4 week period | plus GST | 233-2012 |
| Security deposit required | \$500.00 | | | |

Schedule D - Environmental Health

| Description | Rate | Units | GST | Reference |
|--|--------------------|--------------|---------------|------------------|
| Additional Recycling Cart | Actual Cost | each | yes | |
| Annual Tipping Fee | \$50.00 | year | exempt | 200-2013 |
| Replacement Garbage or Recycling Cart | Actual Cost | each | yes | |

Schedule E - Transfer Station

| Description | Rate | Units | GST | Reference |
|---|--------------|--|--------|-----------|
| Normal Household / Yard Waste: | | | | |
| Vehicle or 1/2 ton truck | \$10.00 | Equivalent of 5 bags or less | exempt | 366-12 |
| Vehicle or 1/2 ton truck | \$25.00 | 6 bags up to a 200 cubic ft trailer | exempt | 366-12 |
| 1 ton truck | \$70.00 | level | exempt | 366-12 |
| Organic Waste: | | | | |
| All vehicles | no charge | | n/a | 366-12 |
| Permitted Hazardous Waste: | | | | |
| General: | | | | |
| Ballast or capacitor still in appliance | \$35.00 | each | exempt | 366-12 |
| Ballast or capacitor removed from appliance | not accepted | | n/a | 366-12 |
| Building materials | not accepted | | n/a | 366-12 |
| Shingles | not accepted | | n/a | 366-12 |
| Batteries | no charge | | n/a | 366-12 |
| Dried paint cans | no charge | | n/a | 366-12 |
| Tires: | | | | |
| All tires with / without rims | no charge | | n/a | 2018-116 |
| Tubes | no charge | | n/a | 366-12 |
| Scrap metal | no charge | | n/a | 366-12 |
| Recyclable materials: | | | | |
| All vehicles | no charge | | n/a | 366-12 |

Schedule F - Planning

| Description | Rate | Units | GST | Reference |
|---|---|-------------|--------|-----------|
| Subdivision Fees: | | | | |
| Administration Fee (residential lots) | | | | |
| Fees (1-5 lots) | \$500.00 | | exempt | 2019-02 |
| (6-10 lots) | \$600.00 | | exempt | 2019-02 |
| (11-20 lots) | \$800.00 | | exempt | 2019-02 |
| (21 + lots) | \$1,300.00 | | exempt | 2019-02 |
| Service Deposits (residential lots - refundable) | | | | |
| (1-5 lots) | \$1,000.00 | | exempt | 2019-02 |
| (6-10 lots) | \$1,400.00 | | exempt | 2019-02 |
| (11-20 lots) | \$2,200.00 | | exempt | 2019-02 |
| (21 + lots) | \$4,200.00 | | exempt | 2019-02 |
| Development Agreement | \$100.00 | per new lot | exempt | 2019-02 |
| Permits/Deposits: | | | | |
| Lot Grade Permit - House | \$350.00 | | | 2020-550 |
| Lot Grade Permit - Accessory Building | \$235.00 | | | 2020-550 |
| Lot Grade Deposit - Residential House | \$2,320.00 | | | 2020-550 |
| Lot Grade Deposit - Accessory Building (less than 107 sq. ft. - permit not required) | \$0.00 | | | |
| Lot Grade Deposit - Accessory Building (to a maximum of 600 sq. ft.) | \$350.00 | | | 2020-550 |
| Lot Grade Deposit - Accessory Building (601 to 1200 sq. ft) | \$870.00 | | | 2020-550 |
| Lot Grade Deposit - Accessory Building (1201 sq. ft. and over) | \$1,160.00 | | | 2020-550 |
| Lot Grade Deposit - Non-Residential (all buildings) | \$3,480.00 | | | 2020-550 |
| Lot Grade Deposit - Any structure related to a subdivision where the Developer is not required to provide a letter of credit for lot grading, or properties which require drainage works exceeding \$5,000.00 | \$5,000.00 | | | 2020-550 |
| Capital Levy: | | | | |
| Contribution to Capital Levy Reserve | \$5,000.00 | | exempt | 2019-05 |
| Contribution to Transportation Levy Reserve | \$4,500.00 | | exempt | |
| Contribution to Water Capital Levy Reserve | \$4,000.00 | | exempt | |
| Contribution to Sewage Capital Levy Reserve | \$6,000.00 | | exempt | |
| Parkland dedication | \$2,000.00 (0-9 lots) 10% of assessed value (10+ lots) | per new lot | | PLA 104 |
| Home Occupation Annual Permit | \$50.00 | | exempt | |

Schedule G - Community Services

| Description | Rate | Units | GST | Reference |
|---|-----------|-------|----------|-----------|
| Rentals - Ice and Banquet Hall: | | | | |
| Ice Rental | | | | |
| Prime Time (all time other than noted below as Non-Prime) | | | | |
| Community Club & Minor Hockey | \$222.50 | hour | plus GST | |
| Adult Prime | \$247.50 | hour | plus GST | |
| Non-Prime Time - Weeknights & Weekends (10 - 11 p.m.) | \$212.50 | hour | plus GST | |
| Non-Prime Time - Weeknights & Weekends (after 11 p.m.) | \$152.50 | hour | plus GST | |
| Non-Prime Time - Weekdays (before 3 p.m.) | \$147.50 | hour | plus GST | |
| School Rate (non prime weekdays) | \$117.50 | hour | plus GST | |
| Public Skating (all ages) | no charge | | | |
| Outdoor rinks - single ice surface | no charge | | | |

Schedule G - Community Services

| Description | Rate | Units | GST | Reference |
|---|------------|--------|----------|-----------|
| Facility Rental Rates - Ice Area | | | | |
| 2 consecutive day functions | \$1,405.69 | 2 days | plus GST | |
| Security | \$30.00 | hour | plus GST | |
| grounds if required | | | | |
| table & chairs supplied by renter | | | | |
| Damage deposit | \$850.00 | flat | n/a | |
| 1 day function | \$843.38 | 1 day | plus GST | |
| Security (min 4 hours) | \$30.00 | hour | plus GST | |
| grounds if required | | | | |
| tables & chairs supplied by renter | | | | |
| Damage deposit | \$750.00 | flat | n/a | |
| Dog Show | \$5,355.00 | flat | plus GST | |
| Tables and chairs supplied by renter | | | | |
| Damage deposit | \$2,100.00 | flat | n/a | |
| Ball or Roller Hockey - min 3 hours | \$70.00 | hour | plus GST | |
| Other Events - min 3 hours | \$140.56 | hour | plus GST | |
| Bartenders - min. 4 hours | \$30.00 | hour | plus GST | |
| Security (2 required at events with alcohol) | \$30.00 | hour | plus GST | |

Schedule G - Community Services

| Description | Rate | Units | GST | Reference |
|---|-----------|---------|----------|-----------|
| Multi-Use Room Rates: | | | | |
| <i>Socials, Weddings, Banquets - 4 hour maximum</i> | | | | |
| Hall | \$624.64 | day | plus GST | |
| Security (require 2 at events with alcohol, min 4 hours) | \$30.00 | hour | plus GST | |
| Bartender (min 4 hours) | \$30.00 | hour | plus GST | |
| Rental Deposit | \$250.00 | flat | n/a | |
| Damage Deposit | \$475.00 | flat | n/a | |
| <i>Showers / Birthdays / Funerals - 12 hour rental</i> | | | | |
| Rental Deposit | \$243.03 | day | plus GST | |
| Damage Deposit | \$100.00 | flat | n/a | |
| | \$200.00 | flat | n/a | |
| <i>Showers / Birthdays / Funerals - 6 hour rental</i> | | | | |
| Rental Deposit | \$121.57 | day | plus GST | |
| Damage Deposit | n/a | n/a | n/a | |
| | \$200.00 | flat | n/a | |
| <i>Community Schools - Socials & banquets</i> | | | | |
| Damage Deposit | No charge | flat | n/a | |
| | \$200.00 | flat | n/a | |
| <i>Political Organizations - hearings and meetings weeknights</i> | | | | |
| Damage Deposit | \$144.90 | 2 hours | plus GST | |
| | \$125.00 | flat | n/a | |
| <i>Community Club Events</i> | | | | |
| Hall | \$375.90 | day | plus GST | |
| Security (require 2 with alcohol) | \$30.00 | hour | plus GST | |
| Damage Deposit | \$325.00 | flat | n/a | |
| Maximum of 4 per year | | | | |
| <i>Community Club meetings - maximum 2 hours</i> | | | | |

Schedule G - Community Services

| Description | Rate | Units | GST | Reference |
|---|------------|------------------------|-----------|-----------|
| Hall | No charge | | | |
| Damage Deposit | No charge | flat | n/a | |
| Meetings beyond 2 hours | \$144.90 | flat | n/a | |
| Damage Deposit for meetings beyond 2 hours | \$125.00 | flat | n/a | |
| Soccer/Baseball Complex: | | | | |
| Baseball: | | | | |
| Resident: | | | | |
| Practise w/o chalk | \$30.00 | hour | plus GST | |
| Game with chalk - 3 hours | \$96.00 | 3-hour | plus GST | |
| Non-resident | | | | |
| Practise w/o chalk | \$35.00 | hour | plus GST | |
| Game with chalk - 3 hours | \$111.00 | 3-hour | plus GST | |
| Soccer: | | | | |
| Resident - Practice / game | \$32.50 | hour | plus GST | |
| Non-resident - Practice / game | \$37.50 | hour | plus GST | |
| Adult | N/A | per field | plus GST | |
| Community Centre - Flat fee | N/A | per season | plus GST | |
| Maximum 12 hour rental Includes use of 5 fields - Full A & B, Mid G, LTDP, C & E | | | | |
| Soccer - Complex Tournament Rentals | \$2,000.00 | | plus GST | |
| Damage Deposit | \$800.00 | | plus GST | |
| Maximum 12 hour rental Includes diamonds 1 - 5 | | | | |
| Baseball/Softball - Complex Tournament Rentals | \$1,500.00 | | plus GST | |
| Damage Deposit | \$650.00 | | plus GST | |
| Farmers Market - Vendors | | | | |
| Single Market Sunday | \$25.00 | per Sunday | plus GST | |
| Full-time August to September | \$175.00 | one week discounted | plus GST | |
| Full-time June to September | \$325.00 | three weeks discountes | plus GST | |
| Market Area Rental | | | | |
| Events - Half Day - under 200 sq ft - gravel only | \$130.20 | Maximum of 6 hours | plus GST | |
| damage deposit | \$150.00 | | plus GST | |
| Events - Full Day - under 200 sq ft - gravel only | \$195.30 | Maximum of 12 hours | plus GST | |
| damage deposit | \$150.00 | | plus GST | |
| Events - half day - over 200 sq ft - gravel and grass areas | \$318.63 | Maximum of 6 hours | plus GST | |
| damage deposit | \$250.00 | | plus GST | |
| Events - full day - over 200 sq ft - gravel and grass areas | \$477.95 | Maximum of 12 hours | plus GST | |
| damage deposit | \$300.00 | | plus GST | |
| Summer Camp | | | | |
| Full Week | \$130.00 | per camper | flat rate | |
| Full Week (additional Child) | \$115.00 | per camper | flat rate | |
| Single Day | \$40.00 | per camper | flat rate | |
| 4-day week | \$105.00 | per camper | flat rate | |
| 4-day week (additional Child) | \$90.00 | per camper | flat rate | |
| Centennial Plaza Rental | | | | |
| Half Day | \$136.71 | Maximum 4 hours | plus GST | |
| Damage Deposit | \$200.00 | | plus GST | |
| Full Day | \$257.36 | Maximum 12 hours | plus GST | |
| Damage Deposit | \$200.00 | | plus GST | |
| Weed Control Rates: | | | | |
| Cutting | \$175.00 | hour | plus GST | |
| | \$50.00 | administration | exempt | |
| Spraying - hourly rate plus chemical | \$225.00 | hour | plus GST | |
| | \$50.00 | administration | exempt | |

Schedule H - Utilities

| Description | Rate | Units | GST | Reference |
|---|------------|-------------------|--------|------------|
| Levies | | | | |
| Quarterly Water Rates | | | | |
| Customer Service Charge | \$8.10 | | exempt | BL 2010-11 |
| Volumetric Charge | \$1.79 | cubic meter | exempt | BL 2010-11 |
| Bulk Volumetric Charge | \$1.27 | cubic meter | exempt | BL 2010-11 |
| Reconnection fee | \$100.00 | | exempt | BL 2010-11 |
| Inspection Rate | \$100.00 | | exempt | BL 2010-11 |
| Meter - one time payment at time of installation | \$165.00 | | exempt | |
| R.F. Box - one time payment at time of installation | \$175.00 | | exempt | |
| Quarterly Sewer Rates | | | | |
| Customer Service Charge | \$10.41 | | exempt | BL 2010-11 |
| Volumetric Charge | \$2.05 | cubic meter | exempt | BL 2010-11 |
| Residential Equivalent Unit (Sewer Only) | \$148.63 | | exempt | BL 2010-11 |
| Reconnection fee | \$100.00 | | exempt | BL 2010-11 |
| Inspection Rate | \$100.00 | | exempt | BL 2010-11 |
| Mowat Force Main Hookup | \$1,250.00 | | exempt | |
| Penalties | 1.25% | per month | exempt | BL 2010-11 |
| Sewer Connection Fees | | | | |
| First 50 feet of frontage | \$100.00 | per frontage foot | exempt | UTI 102 |
| Next 50 feet of frontage | \$50.00 | per frontage foot | exempt | UTI 102 |
| Frontage over 100 feet | \$25.00 | per frontage foot | exempt | UTI 102 |
| Water Connection Fees | | | | |
| First 50 feet of frontage | \$80.00 | per frontage foot | exempt | UTI 102 |
| Next 50 feet of frontage | \$40.00 | per frontage foot | exempt | UTI 102 |
| Frontage over 100 feet | \$20.00 | per frontage foot | exempt | UTI 102 |
| Hydrant Rentals | \$150.00 | each | exempt | BL 2010-11 |

Schedule H - Utilities

| Description | Rate | Units | GST | Reference |
|---|-------------|-------|-----|-----------|
| Permit Fee - New Water Services | | | | |
| Single Domestic | \$50.00 | | | 478-09 |
| Combined Domestic Fire Service, Industrial, Ect | \$100.00 | | | 478-09 |
| Sprinkler Service | \$100.00 | | | 478-09 |
| Water Turn On Fee | \$100.00 | | | 478-09 |
| Multiple Metering | \$75.00 | | | 478-09 |
| Water Meters Damaged by Frost | | | | |
| Water Meter Size (inches) | | | | |
| 5/8 | \$75.00 | | | 478-09 |
| 3/4 | \$75.00 | | | 478-09 |
| 1 | actual cost | | | 478-09 |
| 1 1/2 | actual cost | | | 478-09 |
| 2 | actual cost | | | 478-09 |
| 3 | actual cost | | | 478-09 |
| Over 3 | actual cost | | | 478-09 |
| Thawing of Water Services | actual cost | | | 478-09 |
| Water Sold at Standpipe | no charge | | | |
| Inspection of Water Meter | \$100.00 | | | 478-09 |

Schedule I - Personnel

| Description | Rate | Units | GST | Reference |
|-------------------------------|----------|-------|--------|-----------|
| CAO | \$95.00 | hour | exempt | |
| Manager of Public Works | \$90.00 | hour | exempt | |
| Assistant CAO | \$70.00 | hour | exempt | |
| Community Development Planner | \$70.00 | hour | exempt | |
| Operator | \$55.00 | hour | exempt | |
| IT | \$60.00 | hour | exempt | |
| Human Resources | \$45.00 | hour | exempt | |
| Municipal Technologist II | \$48.00 | hour | exempt | |
| Municipal Technologist I | \$41.00 | hour | exempt | |
| Clerical | \$40.00 | hour | exempt | |
| Labourer | \$40.00 | hour | exempt | |
| Seasonal | \$30.00 | hour | exempt | |
| Heavy Equipment Operator | \$48.00 | hour | exempt | |
| Engineer | \$150.00 | hour | exempt | |
| Engineer-In-Training | \$85.00 | hour | exempt | |