

THE RURAL MUNICIPALITY OF EAST ST. PAUL

BY-LAW NO. 2026-08

Being a By-law of the Rural Municipality of East St. Paul to appoint and provide for the remuneration of a Senior Election Official and other election officials.

WHEREAS the Municipal Councils and School Board Elections Act C.C.S.M. c. M257 requires each local authority to appoint a Senior Election Official to conduct municipal elections;

AND WHEREAS the Senior Election Official is responsible for administering and conducting elections in accordance with the provisions of the Act, including the appointment and supervision of election officials;

AND WHEREAS the Act provides authority for the Senior Election Official to delegate powers and duties to other election officials as required for the proper conduct of an election;

AND WHEREAS Council deems it necessary to establish a clear framework respecting the appointment and remuneration of election officials to support the effective and impartial administration of municipal elections;

NOW THEREFORE the Council of the Rural Municipality of East St Paul enact as follows:

1. APPOINTMENT OF SENIOR ELECTION OFFICIAL

- a. That Heidi Speirs is hereby appointed as the Senior Election Official for the Rural Municipality of East St. Paul.

2. REMUNERATION – SENIOR ELECTION OFFICIAL

- a. That the Senior Election Official shall receive the following remuneration:
 - i. A monthly stipend of \$1,400 during the election period, defined as April 1 to October 31 of an election year, or such other period as approved by Council for the conduct of a by-election. The monthly stipend is intended to compensate for general oversight, availability, and administrative responsibilities associated with the election; and
 - ii. An hourly rate of \$65.00 for active election-related duties, including but not limited to administration of the voters' list, candidate registration, nomination processes, advance polls, election day, post-election responsibilities, judicial recounts, and appeals.
 - iii. Hourly compensation shall apply only to duties beyond those reasonably covered by the monthly stipend and must be supported by detailed time records.
 - iv. All hours worked shall be documented and are subject to review and approval by the Chief Administrative Officer.

3. EXPENSES AND ALLOWANCES – SENIOR ELECTION OFFICIAL

- a. That Council shall reimburse the Senior Election Official for mileage incurred in the performance of their duties in accordance with the Municipality's Indemnity By-law.
- b. That Council shall reimburse the Senior Election Official, upon submission of proof of payment, for any required increase to vehicle insurance during the election period.
- c. That Council shall provide reimbursement for approved training and meal allowances in accordance with the Municipality's Indemnity By-law.
- d. That Council shall reimburse reasonable cell phone expenses incurred during the election period, subject to prior approval by the Chief Administrative Officer and upon submission of proof of payment.
- e. All expenses and reimbursements shall be subject to review and approval by the Chief Administrative Officer.

4. APPOINTMENT OF ELECTION OFFICIALS

- a. That the Senior Election Official may appoint such election officials as required for the conduct of the election, within approved budget limits:
 - i. Assistant Senior Election Official(s);
 - ii. Voting Officials;
 - iii. Voting Clerks;
 - iv. Other election workers as required.

5. REMUNERATION – ELECTION OFFICIALS

- a. That remuneration for other election officials shall be paid in accordance with Schedule A attached hereto and forming part of this by-law.

6. GENERAL

- a. That all election officials shall perform their duties in accordance with The Municipal Councils and School Boards Elections Act and shall take any oath required under the Act prior to assuming their duties.
- b. That mileage and other applicable reimbursements for election officials shall be provided in accordance with the Municipality's Indemnity By-law.

7. REPEAL

- a. That By-law No. 2022-05 is hereby repealed.

8. COMING INTO FORCE

- a. That this by-law shall come into force on the day it is passed.

DONE AND PASSED by the Council of the Rural Municipality of East St. Paul in regular session assembled this 14th day of April, 2026.



Mayor



Chief Administrative Officer

Read a first time this 24th day of March, 2026

Read a second time this 14th day of April, 2026

Read a third time this 14th day of April, 2026

Schedule A – Election Worker Remuneration

Assistant Senior Election Official	\$45.00 per hour
Voting Official	\$25.00 per hour
Voting Clerk	\$21.00 per hour